



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

June 1, 2023, Meeting Minutes

Attendance: Shauna Lussier, Aaren Williams, Cam Johnson, Paulette Sabourin, Karin Holmes, Charleen Allard, Lisa Hettrick, Leah Macdonald

Regrets: n/a

Absent: Kim Adair-Gagnon, Karen Adam, Matthew Awang, Alanna Brown, Jose Corominas, Seyi Dairo, Mandy Falk, Matthew Hwang, Dawn James, Colleen Letkeman, Danielle McRae, Krista Pickering, Darya Prokapalo, Crissy Ranellucci, Krysta Richard, Cathy Robert-Swain, Marienne Robles, Kim Sawatzky, Eva Trachtenberg, Adam Woolard, Lindsay Woollard, Fan Yang, Janelle Chambers.

Guests: n/a

1. Call to order 7:05 pm
2. Welcome & Land Acknowledgment
3. Approval of Agenda meeting - Motion to approve made by Karin Holmes and second by Leah Macdonald - **PASSED**
4. Motion to approve minutes from last meeting made by Aaren Williams, second by Karin Holmes - **PASSED**
5. 2022-23 Annual Report
 - a) Shauna went through the PAC highlights for the year. She thanked and acknowledged all of the efforts of the PAC and administration team. Highlights included: Hot Lunch Program, Staff Appreciation event and Spring Concert.
6. Treasurer's Report (see attached)
 - a) Karin went through the Treasurer's Report for June.
 - b) The Munch-a-Lunch Hot Lunch Program raised approximately \$2300 for the year.
 - c) The Lacoste fundraiser funds were earned in April and paid in May. The Lacoste fundraiser raised \$1270.
 - d) The Spent fundraiser earned approximately \$1557 and those funds will be used towards the front landscaping project.
 - e) \$1000 was given from PAC towards the rotating library. PAC made a \$6000 commitment to the rotating library project which includes a \$2500 commitment for the next school year. The committee will re-look at this commitment in December or January 2024. Shauna made the motion for the rotating library funds and was seconded by Aaren – **PASSED**.

- f) \$340 is the cost for the administration of the Munch-a-Lunch program. Aaren made the motion and was seconded by Shauna - **PASSED**

7. Administrator's Report

- a) Cam gave an update. The school is working towards finalizing class lists and planning for the concert and picnic.
- b) The division is creating its multi-year strategic plan and the school will be doing theirs as well.
- c) The school signed an agreement "Learning for Sustainable Futures" where the objective is a school that is environmentally conscience. The program has UN sustainable development goals.
- d) The Farewell Committee was happy with the support from PAC.
- e) Madame Karen Morin is retiring and other staff updates will be available within the month.
- f) CJS will be receiving their cheque for the scholarship soon. Someone from may have the opportunity to present it.

8. Old Business

- a) ESG Spring Concert & Picnic Update (June 13, 2023) – are committed to putting up tents. Jaylene asked about filling stations for water for water bottles.
- b) Spenst Pizza Fundraiser Update – the planned pickup date is June 12.
- c) Qdoba Night Fundraiser Reminder – the fundraiser is happening on June 15.

9. New Business

- a) Hot Lunch Program Wrap Up -thank you to Lisa Holmes for her efforts in running the program.
- b) Rotating Library 2022-23 Financial Commitment – referenced above.
- c) Bylaw Updates – more work needs to be done to update the Bylaws. At minimum, Shauna is going to update the language in the bylaw to change the his/him to they/their. Shauna made the motion to make this change and Aaren seconded the motion – **PASSED**.
- d) Election of Officers – Lisa Holmes is stepping down as co-secretary and Janelle Chambers gave a verbal yes that she is taking the co-secretary role. Karin, Nicole, Lisa, Leah and Shauna are staying in their current roles. The vice-chair role needs to be filled. Shauna put forward the names to re-elect. Aaren made the motion and Charlene seconded the motion – **PASSED**.

10. Other Business

- a) Leah suggested that when doing gift card fundraisers, the committee should go back to a one day pick-up system as opposed to delivery.
- b) The committee suggested that the movie night at the school be held at the beginning of the school year as a welcome back to school event for the community. A suggestion would be to hold an in-person PAC meeting while the event is happening.

11. Next Meeting – September 20, 2023 (Virtual)

12. Thank you and adjourn until September 2023



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

Voting Members List (as of June 2023)

1. Adair-Gagnon, Kim
2. Adam, Karen
3. Allard, Charlene
4. Awang, Matthew
5. Brown, Alanna
6. Chambers, Janelle
7. Corominas, Jose
8. Dairo, Seyi
9. Falk, Mandy
10. Hacault, Nicole
11. Hettrick, Lisa
12. Holmes, Karin
13. Holmes, Lisa
14. Hwang, Matthew
15. James, Dawn
16. Johnson, Jaylene
17. Letkeman, Colleen
18. Lussier, Shauna
19. Macdonald, Leah
20. McRae, Danielle
21. Pickering, Krista
22. Prokapalo, Darya
23. Ranellucci, Crissy
24. Richard, Krysta
25. Robert-Swain, Cathy
26. Robles, Marianne
27. Sawatzky, Kim
28. Smeets, Amanda
29. Tratchenberg, Eva
30. Williams, Aaren
31. Woollard, Adam
32. Woollard, Lindsay
33. Yang, Fan

June 2023 Meeting Guests

N/A