



# ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

## January 11, 2023 Meeting Minutes

**Attendance:** Lindsay Woollard, Shauna Lussier, Cam Johnson, Paulette Sabourin, Leah Macdonald, Charlene Allard, Karin Holmes, Dawn James, Jaylene Johnson, Lisa Holmes, Nicole Hacault

**Regrets:** Janelle Chambers, Aaren Williams

**Absent:** Adam Woollard, Amanda Smeets, Cathy Robert-Swain, Colleen Letkeman, Danielle McRae, Dara Prokapalo, Eva Trachtenberg, Fan Yang, Jose Coronas, Karen Adam, Kim Adair-Gagnon, Kim Dunford, Kim Sawatzky, Krista Pickering, Krysta Richard, Lisa Hettrick, Mandy Falk, Marianne Robles, Matthew Hwang, Seyi Dairo, Samantha Hobday, Julie Welsh, Crissy Ranellucci, April Peterson

1. Call to order at 7:02 pm

2. Land Acknowledgement

*“Before we move on with the rest of the agenda tonight, I would like to first acknowledge that I am joining you from Treaty #1 territory, the traditional lands of the Anishinaabe, Cree, Ojibway-Cree, Dakota, and Dene peoples, and the homeland of the Métis Nation. I make this acknowledgment out of respect to our Indigenous communities and members and with the intent, and in the spirit of truth, reconciliation and collaboration”*

3. Welcome to all, please enter names in the chat for attendance. Call for any returning guests looking to be members.

**Motion for Dawn James to be a voting member of the PAC put forward by Karin Holmes and 2<sup>nd</sup> by Lisa Holmes. PASSED**

4. Approval of December Agenda

**Motion to approve agenda made by Lisa Holmes and 2<sup>nd</sup> by Karin Holmes. PASSED**

5. Approval of November Minutes

**Motion to approve December minutes made by Leah Macdonald and 2<sup>nd</sup> by Karin Holmes. PASSED**

6. Treasurers Report (included in meeting package)

- a. Shows summary of gift card fundraiser and munch-a-lunch to date. Notes section is at the very bottom to address details with these two fundraisers.
- b. Gift card fundraiser raised - \$486 (Sobey's) and \$357.50 (Coop) for a total of \$843.75.
  - i. Thank you to committee members that delivered gift cards.

- c. Munch-a-lunch summary from 4 lunches was \$930 (net), subtract \$336 (Munch-a-lunch fee) for the software. Total fundraised so far is \$594.
  - i. Lisa Holmes (hot lunch coordinator) noted that the munch-a-lunch program support from the software team has been wonderful as she navigated the new system. All questions and small issues have easily been resolved. The initial cost seemed high, but after 1 1/3 lunches we had paid for it. A pizza lunch is likely more profitable than a Subway/Pita Pit lunch.
  - ii. Thank you to staff, volunteers for helping with Munch-a-lunch as it is a busy volunteer job, and the team of volunteers works so well at each hot lunch date.
    - i. Commitment section on Treasurer's report shows other items still on the table
      - a. Mobile library (biggest commitment)
      - b. Staff Appreciation
      - c. Spring BBQ
      - d. Grade 5 farewell
      - e. Patrols

## 7. Administrator's Report

- a. Visit from Winner of the Amazing Race 2022, Catherine Wreford-Ledlow to the school on Tuesday, January 10<sup>th</sup>. Her visit was coordinated Leah Macdonald and Mme. Marissa, Mme. Laurie, and Mme. Fouquette. Grade 1 was involved in the art portion and Grade 2-5 were involved with meet and greet discussion groups with Catherine. The Grade 5 Dance club performed for Catherine. It was a great morning at ESG and students and staff were excited and amazed by all that Catherine has accomplished as a performer and as a winner of the Amazing Race. She was full of energy and enthusiasm and answered questions from students. It was wonderful to meet her. She is an inspiration.
- b. Kindergarten Registration information is February 16<sup>th</sup>. Open House is in person at the school in the evening. Spread the word. Will be on website and on the school sign out front.
- c. Fire at ESG in the mini gym over the winter break. Firefighters arrived quickly and were able to put it out quickly. Emails were sent out to the ESG parent community and air control testing was done to ensure that the school was safe for students and staff when they returned.
- d. Spring BBQ - Mme. Monica would like to coordinate with BBQ committee to be involved in early stages of planning to ensure that we are on the same page.
- e. Patrols – removed the lunch time slot as it wasn't needed. These students were offered morning and afternoon slots. Question about the fluorescent toques and Paulette indicated that MPI only gives the school 10 toques each year. She will investigate the cost to purchase more for students or to put money towards something else for the students. There are approximately 55 kids that are patrols. The patrols have had a hot chocolate day in December and the school covered the cost. They typically have a pizza party that they attend in Spring.

## 8. Old Business:

- a. Presentations for parents – survey is now ready to go out to the parent community. Topics would be internet safety, cultivating friendships, cyberbullying, etc. The survey will go out shortly in the weekly announcements, Shauna and Jaylene will report back at the next meeting with the survey results and see if it is of interest of our community to host an in-person or virtual event to educate our parent community.
- b. Building sustainable community's grant
  - a. PAC can do a grant application to get funding to support landscaping project

- b. Cam investigated the grant before the winter break and has found the application process to be frustrating. He was to have a meeting in early January to go over the application, but the meeting has not been scheduled, He is also having trouble getting answers about the grant and help on how to apply in the correct steps and all that needs to be included. For example, do we have to include donated item?, do we need to include labour costs? do school based funds need to be included?, etc, Cam is not getting clear answers. The grant also requires that PAC commit our own funding and that they will match that amount. We will wait for the next intake for these grant applications so that we have a clearer picture of how to proceed and have an amount of money that the PAC can put towards this project. There may be some school based funds that can go towards the project as well.
- c. Munch-a-lunch
  - a. Two new food vendors have been added (Subway and Pita Pit). This offers parents another option other than pizza. Pizza is likely to be the most popular, but after the Subway lunch date we will be able to see how successful it was. We will make a profit, but likely not the same as a pizza lunch.
  - b. The caterer for Festival du Voyageur week has had a kitchen repair that has closed the kitchen and they are unsure of when the kitchen will be up and running. Leah Macdonald has kindly passed on some Indigenous caterers that we might be able to use, Lisa has reached out to them and hopefully will have a stew and bannock option or a bannock option for festival du voyageur week.
  - c. Hopefully for the Indigenous Day in June we can use the Indigenous caterer that we have used in the past.
  - d. A thank you to the school custodian who is always so helpful with the munch-a-lunch program and helps it run smoothly.

9. New Business

- a. Website Domain renewal & Word Press subscription for ESG PAC needs is up for renewal each January. A motion will need to be put forward to approve funding for these subscriptions. Wordpress - \$396 + tax and website domain renewal ESGPAC.com. Total would be approximately \$500.

**Motion put forward to renew Wordpress and Domain subscriptions for ESG PAC by Karin Holmes and 2nd by Nicole Hacault - PASSED.**

- b. Staff Appreciation Week – Aaren Williams to Chair the committee. \$1000 has been set aside for this year in future commitments.

**Motion put forward to Approve the budget for the Staff Appreciation week by Lisa Holmes and 2nd by Dawn James – PASSED**

- c. Spring BBQ Budget – may need to rent speakers and hire a sound technician (maybe from LRSD – Bob from Julie Riel).

**Motion put forward to have a \$1000 budget towards the Spring BBQ by Karin Holmes and 2nd by Charlene Allard –PASSED.**

10. Other Business – Nothing to report.

11. Next Meeting February 1<sup>st</sup>, 2023 (virtual). Aaren will chair the meeting.

If you know of another parent that is interested in joining PAC or wants to volunteer to be on a PAC committee then pass on the PAC information to them.

Have a great night.

12. Meeting closed 7:49pm



# ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

## Voting Members List (as of January 2023)

1. Adair-Gagnon, Kim
2. Adam, Karen
3. Allard, Charlene
4. Awang, Matthew
5. Brown, Alanna
6. Chambers, Janelle
7. Corominas, Jose
8. Dairo, Seyi
9. Falk, Mandy
10. Hacault, Nicole
11. Hettrick, Lisa
12. Holmes, Karin
13. Holmes, Lisa
14. Hwang, Matthew
15. James, Dawn
16. Johnson, Jaylene
17. Letkeman, Colleen
18. Lussier, Shauna
19. Macdonald, Leah
20. McRae, Danielle
21. Pickering, Krista
22. Prokapalo, Darya
23. Ranellucci, Crissy
24. Richard, Krysta
25. Robert-Swain, Cathy
26. Robles, Marianne
27. Sawatzky, Kim
28. Smeets, Amanda
29. Trachtenberg, Eva
30. Williams, Aaren
31. Woollard, Adam
32. Woollard, Lindsay
33. Yang, Fan

## January 2023 Meeting Guests

**No Guests**