

ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL
Wednesday, February 5, 2020, 7:00 p.m. ESG Library
Meeting Minutes

Attendance: Ron Cadez, Paulette Sabourin, Charlene Allard, Jamie Care, Meghan Care, Nicole Hohner, Krista Kutcher-Poole, Diane L'arrivee, Trevor Nadeau, April Peterson, Lindsay Woollard, Ed Lazarko, Darya Prokapalo, Kevin Raitt, Apryl Nadeau, Sharon Coughlan, Cathleen Hues, Karin Holmes, Lisa Holmer, Lisa Hettrick, Shauna Lussier, Aimee Bowcott

Regrets: Susanne Dandenault, Sara Dickson, Kim Dunford, Nicole Hacault

Absent: Alanna Brown, Stephanie Clement, Dana Forsyth, Crystal Meisner, Marcia Neufeld, Cathy Robert-Swain, Kim Sawers, Joni Tesoro, Eva Trachtenberg, Matthew Wiebe, Adam Woollard, Kim Sawatzky

Guest:

1. Call to Order – 7:02
2. Approval of February 2020 Agenda – Jamie Care moved to approve, 2nd Meghan Care, **PASSED**
3. Approval of January 2020 Minutes – Lindsay Woollard moved to approve, 2nd Jamie Care, **PASSED**
4. Welcome all members and guests
5. Correspondence
6. Treasurer's Report – January 2020 Financial Statement (see attached)
7. Unfinished Business – quick updates
 - a) Block Parent (Ed)
 - Didn't have much to report this meeting. Will be following up for next month's meeting.
 - b) Update on school purchases supported by PAC: winter equipment (up to \$500), ice cleats (reimburse), recycling containers (reimburse difference). All items paid out.
 - c) Electronic Sign: Tabled until next month
 - d) PAC Bulletin Board move to the front: Board was moved. Cathleen asked PAC to decide between two pictures for the new PAC logo.
 - e) ESG Communication Plan: Discussed a ESG PAC website. Jamie to develop. Motion for \$400.00 for website. Motioned by Meghan Care, seconded by Cathleen Hues. **PASSED**
 - f) CJS Update (April): Nothing to report at this time.
 - g) Mount St. Germain – tabled to April
8. Committees/Events
 - a) Movie Night March 12th: Movie chosen Abominable. Cathleen brought copy of poster she created. Will be posted on bulletin board as well as the email to be sent out. Paulette suggested we invite the ESG daycare to the movie this year. Sign up genius to be sent out for volunteers: bagging of popcorn, set up, clean up etc.
 - b) Show & Save – March / April (Charlene / Sara): tabled
 - c) Staff Appreciation – week of March 23rd discussion of themes, Monday: staff luncheon, (possible to have catered. Apryl looking into prices); Tuesday: Breakfast; Wednesday: Lisa and Megan to decide, Thursday: no ideas, Friday: Candy bar (Apryl)
 - d) Lacoste – for May long (Susanne): tabled
 - e) 2020 BBQ: June 4th started discussions regarding food, entertainment

9. New Business

- a) Lindsay Woollard asked if possible, to put a poster up for Robot Games on the PAC board.

10. Administrator's Report

- a) Walking School Bus: watched a short video on the benefits of starting a walking school bus at ESG.
- b) Child Pick up: discussed thoughts of email sent out by Mr. Cadez
- c) Lunch Monitors/Patrols payments: Mr.Cadez would like to see the payments stop next year. Tabled

11. Next Meetings – Wednesdays: March 4/April 1/May 6/June 3

12. Adjourn – 8:27 PM

**ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL
JANUARY FINANCIAL STATEMENT**

ACCOUNT BALANCE AT JANUARY 1, 2020

\$ 21,356.85

CREDITS	Interest	\$1.33	
	Deposit - LunchaMunch (Jan 13)	\$53.65	
	Deposit - LunchaMunch (Jan 19)	\$51.30	
	Deposit - LunchaMunch (Jan 26)	\$22.58	
	TOTAL CREDITS		\$128.86

DEBITS	#538 ESG (gr. 5 guest artist)	\$1,470.00	
	#539 ESG (recycle bins)	\$474.51	
	#540 Subway (hot lunch - Jan 21)	\$657.08	
	TOTAL DEBITS		\$2,601.59

ACCOUNT BALANCE AT JANUARY 31, 2020

\$18,884.12

LESS FUTURE COMMITMENTS / MOTIONS

	Student Leadership (patrols, mini u, etc)	-\$1,191.95	
	Babysitting for PAC meetings	-\$60.00	
	Staff Appreciation Week	-\$400.00	
	PAC costs	-\$171.57	
	ESG Scholarship (Convocation 2020)	-\$500.00	
	Playground Hill Repair	-\$500.00	
	Playground Enhancement Project	-\$3,000.00	
	Patrol Toques	-\$500.00	
	2020 BBQ	-\$2,500.00	
	Ice Cleats	-\$221.70	
	Winter Recess Equipment	-\$500.00	
	Upcoming Hot Lunch expenses	-\$769.53	
#541	Diane L'Arrivee (juice for hot lunch)	-\$82.14	
	TOTAL FUTURE COMMITMENTS		-\$10,396.89

TOTAL FUNDS AVAILABLE

\$8,487.23

MOTIONS

- Motion - up to \$500 for hill repair
- Motion - up to \$500 for toques for patrols
- Motion - up to \$1,400 for guest artist for Grade 5's (motion fulfilled)
- Motion - up to \$500 for winter recess equipment
- Motion - \$221.70 for ice cleats
- Motion - to cover \$25.77 difference from City of Wpg grant for recycle bins (motion fulfilled)

Hot Lunch #4 - January 21, 2020

- Revenue (after fees) - \$987.99
- Expenses (Subway & juice) - \$709.82
- Profit - \$278.17