

## ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

Wednesday, April 3, 2019 7:00 p.m., ESG Library

Attending: Charlene Allard, Jamie Care, Sharon Coughlan, Susanne Dandenault, Lisa Hettrick, Nichole Hohner, Krista Kutcher-Poole, Apryl Nadeau, April Peterson, Darya Prokapalo, Cathy Robert-Swain, Nicole Hacault, Amy Haworth, Paulette Sabourin,

Regrets: Sara Dickson, Dana Forsyth, Diane L'arrivee, Trevor Nadeau, Kim Dunford, Meghan Care

Absent: Alanna Brown, Stephanie Clement, Marcia Neufeld, Kevin Raitt, Mandy Safronetz, Kim Sawers, Joni Tesoro, Eva Trachtenberg, Matthew Wiebe, Adam Woollard, Lindsay Woollard

1. Call to Order 7:02pm

2. Approval of April 2019 Agenda – Motioned by Apryl Nadeau, Second Sharon Coughlan, PASSED

3. Approval of March 2019 Minutes – Motioned by Krista Kutcher-Poole, Second Charlene Allard, PASSED

4. Welcome all members and guests (no guests)

5. Correspondence

a. MAPC AGM May 4<sup>th</sup> if you would like to attend.

b. LRSD PAC Appreciation Dinner, Trevor Nadeau and Susanne Dandenault attending

6. Treasurer's March month-end report

a. see attached appendix A

b. possible projector in gym? Waiting to see if the division is going to be installing or doing it ourselves if taking too long. Electronic sign? Repairing the berm – Susanne to look into repairing the crack.

7. Unfinished Business

a. Munch a Lunch - \$300 to register for a year and try it. Make the volunteers life easier and a great program to help hot lunch coordinator and parents.

Motion to approve up to \$300 for Munch a Lunch made by Sharon Coughlan second by Apryl Nadeau.  
PASSED

b. Review of K-12 Public Education System – Division is coordinating project with public submission. Contemplating hosting an evening By May 31 Deadline, Amy to provide more information. Avis Glayz Report to be forwarded by Susanne, among other material for PAC to read if interested.

c. CJS Lobbying efforts – Sharon Coughlan talking with Sandy Nemeth, parents can attend PAC meetings at CJS. Unknown when the front of CJS will open. Other expansions planned as well as art credits with art program expanding with renovations.

8. Committees/Events

a. Movie Night – Jamie Care, submitted receipt for 2 movies. Huge success, next year no mats as they got too dirty. No outside food. Idea of pausing movie 20 min before end, clean up and then re-start to help reduce the mess.

b. Show & Save –Went out before spring break. Due April 10<sup>th</sup>. Reminder going out this Friday and Tuesday.

c. Staff Appreciation – April 22 – 25

- i. Monday – Apryl and Sharon
- ii. Tuesday – Yogurt Bar (N Hacault and Susanne)
- iii. Wednesday – Waffle Bar (Team Dunford)
- iv. Thursday - Lunch indoor picnic (Apryl and Krista)

Get in the list of foods to prepare.

d. Lacoste Fundraiser – Forms to go out April 11<sup>th</sup>, Orders due April 24<sup>th</sup>, May 7<sup>th</sup> or 8<sup>th</sup> delivery (Susanne - Joni)

e. Volunteer Committee - Jamie Care reviewing a brochure. Nicole would like to do a video.

f. Fall BBQ –Thursday, September 26<sup>th</sup> with a new plan to reduce the workload and volunteers needed.

1. BBQ (hot dogs and samosas)
2. Sierra Noble – \$1500 for one hour performance instead of games.
3. Cake Walk – bigger level, PAC can buy cakes and have smaller stations

Motion to accept the BBQ plan including cake walk and Sierra Noble Made by Lisa Hettrick and Second by Jamie Care PASSED

Motion to approve expense of \$1500 for entertainment made by Darya Prokapalo and Second by Charlene Allard. PASSED

#### 9. New Business

a. Running Club request – Amy Haworth asking for funding for buses for Run in the Park of \$260 with the school paying for the teachers to cost share.

Motion to provide \$260 for busses made by Jamie Care and Second by Krista Kutcher-Poole, PASSED

#### 10. Administrator's Report

a. see attached appendix B

b. Trying to reduce waste in the building, would like dishes for staff room will send out a call to parents for donations before looking to purchase.

c. Requesting \$200 for games club (\$100 for wind up goodies and \$100 to refurbish games.) Motion made to provide \$200 to game club made April Peterson and second by Sharon Coughlan. PASSED

d. Money for plants, \$500 for planters and possible watering schedule Motion made to provide \$500 for plants made by Nicole Hacault second by Lisa Hettrick PASSED

c. Request for a new stage in the future? Amy to look into price

11. Next Meetings – Wednesdays: May 1 and June 5 @ 7:00 p.m.

12. Adjourn 8:10 pm

**Appendix "A"**  
**March 2019 Financial Statement**

**ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL**  
**MARCH FINANCIAL STATEMENT**

<b>ACCOUNT BALANCE AT MARCH 1, 2019</b>	<b>\$ 11,903.57</b>
<b>CREDITS</b>	
Interest	\$0.59
<b>TOTAL CREDITS</b>	<b>\$0.59</b>
<b>DEBITS</b>	
<b>TOTAL DEBITS</b>	<b>\$0.00</b>
<b>ACCOUNT BALANCE AT MARCH 31, 2019</b>	<b>\$11,904.16</b>
<b>LESS FUTURE COMMITMENTS / MOTIONS</b>	
Student Leadership (patrols, mini u, etc)	-\$356.25
Babysitting for PAC meetings	-\$80.00
Staff Appreciation Week	-\$400.00
PAC costs	-\$149.78
ESG Scholarship (Convocation 2019)	-\$500.00
Recess equipment	-\$395.62
Entertainer	-\$350.00
Popcorn - Movie Night	-\$100.00
<b>TOTAL FUTURE COMMITMENTS</b>	<b>-\$2,331.65</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$9,572.51</b>

**MOTIONS / NOTES**

Motion - up to \$500 for recess equipment  
 Motion - up to \$350 for entertainer