

**ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL**  
**Wednesday, November 28, 2018, 7:00 p.m., ESG Library**

**Attending:** Mme Paulette Sabourin, Kevin Raitt, Dana Forsyth, Jamie Care, Meghan Care, Nicole Hohner, Darya Prokapalo, Apryl Nadeau, Susanne Dandenault, Cathy Robert-Swain

**Regrets:** April Peterson, Sara Dickson

**Absent:** Trevor Nadeau, Kim Dunford, Krista Kutcher Poole, Sharon Coughlan

1. **Call to Order** – 7:09pm

2. **Approval of November 28, 2018 Agenda** (rescheduled December 5 meeting)

Approved: April, Megan second.

3. **Approval of November 7, 2018 Minutes** – Approved: Dana, Second: Kevin

4. **Welcome all members and guests:** Kevin moves to accept Cathy Robert-Swain as a member, Darya second. Approved.

5. **Correspondence:** None

6. **Treasurer's November month-end report:** See Appendix A - financial statement

**7. Unfinished Business**

a. New member motion

b. Goals 2018-2019 – None

c. Mt. St. Germain – Waiting on the last of funds. Need city approval to have released.

d. CJS Lobbying efforts – None

**8. Committees/Events**

a. Book Fair – set up Friday afternoon; volunteers needed Tues/Thurs 3:30 – 8:30

Unicorn treat contest, name the Gnome, door prize, \$50 of books (split with class and child)  
Parent reps to send out emails for volunteers.

b. Co-op / Sobeys Gift Cards – orders due Friday (Apryl and Krista)

c. Show & Save – March (Joni/Kim)

d. Movie Night – Thursday, March 14

e. Lacoste Fundraiser – Late April / May (Susanne)

f. Staff Appreciation – week in May

**9. New Business**

a. Budget meeting discussion

**10. Administrator's Report**

- a. Superintendent appointed: Christian Michalik
- b. Read parent post to ensure info is getting out there
- c. Concert on December 18<sup>th</sup>
- d. Parent conference December 4<sup>th</sup> and 6<sup>th</sup>

**11. Next Meetings** – Wednesdays: January 9/February 6/March 6 @ 7:00 p.m.

**12. Adjourn** 7:32pm

## Appendix A

### ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL NOVEMBER FINANCIAL STATEMENT (AS OF NOV. 27, 2018)

ACCOUNT BALANCE AT NOVEMBER 1, 2018		<b>\$ 12,518.51</b>
<b>CREDITS</b>	Interest	
	<b>TOTAL CREDITS</b>	<b>\$0.00</b>
<b>DEBITS</b>	#489 Krista Kutcher-Poole (Bulletin Board)	\$44.47
	<b>TOTAL DEBITS</b>	<b>\$44.47</b>
ACCOUNT BALANCE AT NOVEMBER 27, 2018		<b>\$12,474.04</b>
<b>LESS FUTURE COMMITMENTS / MOTIONS</b>		
	Student Leadership (patrols, mini u, etc)	-\$563.75
	Babysitting for PAC meetings	-\$132.50
	Staff Appreciation Week	-\$400.00
	PAC costs	-\$149.78
	ESG Scholarship (Convocation 2019)	-\$500.00
	Recess equipment	-\$500.00
	Toboggans	-\$500.00
	Knitting Club Supplies	-\$300.00
	<b>TOTAL FUTURE COMMITMENTS</b>	<b>-\$3,046.03</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$9,428.01</b>

#### MOTIONS / NOTES

Note - Grant for Berm still outstanding upon final inspection = \$439.03 (\$5,853.75 - \$3,102.22 - \$2,312.50)

Motion - up to \$500 for recess equipment

Motion - up to \$300 for Knitting Club supplies

Motion - up to \$500 for toboggans