

École St. Germain Parent Advisory Council Meeting
Wednesday, May 2, 2018 7:00 pm, ESG Library
Meeting Minutes

Attending: M Dave Charney, Mme Amy Haworth, Kim Dunford, Jamie Care, Meghan Care, Susanne Dandenault, Apryl Nadeau, Trevor Nadeau, Nicole Hohner, Sharon Coughlan, April Peterson, Kevin Raitt, Charlene Allard, Krista Kutcher-Poole, Diane L'arrive

Absent: Stephanie Clement, Dana Forsyth, Alanna Brown, Crystal Meisner, Marcia Neufeld, Audra Peters Mandy Safronetz, Kim Sawers, Heike Sobkow, Adam Woollard, Lindsay Wollard, Matthew Wiebe, Sara Dickson, Darya Prokapalo, Kim Sawers and Joni Tesoro

1. **Call to Order:** 7:02 pm
2. **Approval of May 2018 Agenda:** motioned by Sharon Coughlan, seconded by Jamie Care **PASSED**
3. **Approval of April 2018 Minutes:** motioned by Diane L'arrive, seconded by Kim Dunford **PASSED**
4. **Welcome all members and guests.**
5. **Correspondence:** Dan Goertzen presented & explained some of the games that PAC has purchased for the games club.
6. **Treasurer's Report April 2018** Financial Statement – See Appendix A
7. **Unfinished Business:**
 - a) **Staff Appreciation Week:** Motion: to provide up to \$200.00 for Thursday lunch. Motioned by Krista Kutcher-Poole, seconded by Trevor Nadeau
 - b) **Succession Planning:** Susanne spoke reminding everyone what positions will be available for next years PAC
 - c) **Grade 5 Farewell:** Audra Peters presented a motion to provide up to \$300.00 for mementos for the grade 5 students. Motioned by Jamie Care, seconded by Meghan Care. Carried.
 - d) **EJSC Lobbying Efforts:** Jose Landry and Sandy Nemeth had a meeting with the 5 MLAs and said it felt like a very positive meeting.
 - e) **Mount St. Germain:** Still waiting on cheque from the City of Winnipeg.
 - f) **Greening Project:** Motion put forth to provide up to \$3,000 for the greening project. Motioned by Jamie Care, seconded by Trevor Nadeau. Carried.
8. **Committees and Events:**
 - a) **Show & Save:** Approximately \$1,000 better in sales this year.
 - b) **PAC Open House:** October 3rd 2018. Jamie & Meghan Care to bring coffee and donuts.
 - c) **PAC BBQ 2018-19:** September 27th 2018. Discussed new ideas and asked for volunteers for the days leading up to and the day of.
 - d) **Peak of the Market:** Oct 4th 2018. Tabled until the fall.

9. New Business:

- a) **ESG Mission and vision:** M Haworth spoke of ESG's new mission statement. Asked the PAC committee to come back to the June meeting with a mission statement they would write.
- b) **Reset financial and commitment values:** Motioned by Diane L'arrive, seconded by Trevor Nadeau. Carried
- c) **Annual Financial Review:** Krista Kutcher-Poole volunteered to be present.
- d) **St. Timothy's parking honorarium:** \$150.00 to be given. Diane L'arrive to make Thank-you card.

10. Administrator's Report

- a) Congrats to Dave! Moving to École Provencher in September
- b) New VP: Paulette Sabourin, will visit next meeting
- c) Seniors' Day April 25 (am) 320 attended!
- d) May 24th CJS kids volunteering
- e) May 29 Folk Dance in the Park
- f) June will be busy:
 - i. CJS Cap and Gown Tour: June 11th
 - ii. Bike Rodeo: June 12th
 - iii. Volunteer Tea: June 13th
 - iv. Transition prep.: on-going
 - v. Fusion EGM: June 15th
 - vi. Indigenous Day: June 21st
 - vii. Mini U for Leadership: June 25th
 - viii. Final Assembly: June 27th
 - ix. Farewell: June 28th
 - x. Bump Up Day: June 29th

11. Next Meeting: Wednesday June 6th 2018 at 7:00 pm, followed by drinks off site.

12. Adjournment: 8:41

Appendix A

**ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL
APRIL FINANCIAL STATEMENT**

ACCOUNT BALANCE AT APRIL 1, 2018 **\$ 6,936.68**

CREDITS			
		Interest	\$0.35
		Deposit (Show & Save Fundraiser)	\$6,340.00
		Deposit (QSP Fundraiser)	\$587.89
		Deposit (Show & Save Fundraiser)	\$120.00
TOTAL CREDITS			\$7,048.24
DEBITS			
	#461	Show & Save Fundraiser	\$3,180.00
	#462	Ecole St. Germain (Book Club wind-up)	\$44.36
	#464	Susanne Dandenault (Movie night expense)	\$30.94
	#465	Susanne Dandenault (Sports equipment)	\$435.11
		Returned Cheques	\$140.00
		Service Charge for Returned Cheques	\$10.00
TOTAL DEBITS			\$3,840.41

ACCOUNT BALANCE AT APRIL 30, 2018 **\$10,144.51**

LESS FUTURE COMMITMENTS / MOTIONS			
		Student Leadership (patrols, etc.)	-\$281.75
		Babysitting for PAC meetings	-\$120.00
		Staff Appreciation Week	-\$400.00
		PAC costs	-\$219.55
		Playground Enhancements	\$0.00
		Ipads	-\$1,500.00
		National Indigenous Day Entertainment	-\$500.00
		Games Club (games & wind-up)	-\$350.00
	#463	Trevor Nadeau (April Babysitting)	-\$10.00
TOTAL FUTURE COMMITMENTS			-\$3,381.30

TOTAL FUNDS AVAILABLE **\$6,763.21**

CURRENT MOTIONS / NOTES

- Note - Total cost of berm = \$11,707.50 - waiting for grant payment of 50% of total
- Motion - up to \$1,500 for ipads
- Motion - up to \$500 for entertainment for National Indigenous Day
- Motion - up to \$500 for sports equipment (motion fulfilled)
- Motion - up to \$250 for games for game club
- Motion - up to \$100 for game club wind-up
- Motion - up to \$50 for book club wind-up (motion fulfilled)

SHOW AND SAVE FUNDRAISER

Year	books sold	profit/book	Total Profit
2015-2016	212	\$9	\$1,908
2016-2017	249	\$9	\$2,241
2017-2018	332	\$10	\$3,320

ESG PAC FUNDRAISING COMPARISON

	2017-2018	2016-2017	2015-2016	2014-2015
Donations	\$370.00	\$930.00	\$710.00	\$692.00
Peak of the Market	\$3,749.00	\$4,463.00	\$3,550.00	\$3,095.00
QSP	\$1,217.17	\$1,500.00	\$1,594.00	\$2,150.00
Gift Cards	\$1,759.75	\$2,522.50	\$2,121.25	\$1,941.25
Show and Save	\$3,320.00	\$2,240.00	\$1,908.00	\$1,953.00
Movie Night	n/a	n/a	\$645.00	\$392.00
Total	\$10,415.92	\$11,655.50	\$10,528.25	\$10,223.25
BBQ	\$824.00	\$3,185.00	\$2,549.00	\$1,904.00
Total with BBQ	\$11,239.92	\$14,840.50	\$13,077.25	\$12,127.25

MOTION TO RESET VALUES FOR MAY 1ST

\$1,500 - Student Leadership

\$200 - Babysitting for PAC Meetings

\$400 - Staff Appreciation

\$250 - PAC Costs

\$500 - ESG Scholarship (Convocation 2018)