

École St. Germain Parent Advisory Council Meeting
Wednesday, May 3, 2017 – 7:00 pm, ESG Library
Meeting Minutes

Attending: M Dave Charney, Alanna Brown, Jamie Care, Meghan Care, Sharon Coughlan, Susanne Dandenault, Jodi Dick, Kim Dunford, Nicole Hohner, Diane L'arrivee, Apryl Nadeau, Trevor Nadeau, Audra Peters, Darya Prokapalo, Kevin Raitt, Kim Sawers, Matthew Wiebe and Lindsay Woollard

Regrets: Joni Tesoro

Absent: Stephanie Clement, Dana Forsyth, Katie McArthur-Grant, Nicole Medland, Crystal Meisner, Marcia Neufeld, Aimie Panteluk, Mandy Safronetz, Heike Sobkow and Adam Woollard

Guest: April Peterson

1. Call to Order: 7:00 pm

2. Approval of May 2017 Agenda:

Addition at 9. New Business c) Grade 5 Farewell

Motioned by Diane L'arrivee, seconded by Audra Peters. **PASSED**

3. Approval of April 2017 Regular Minutes and April 5, 2017 Special Meeting Minutes:

Approval of Special Meeting Minutes - motioned by Jodi Dick, seconded by Kim Dunford. **PASSED**

Approval of Regular Meeting Minutes - motioned by Apryl Nadeau, seconded by Trevor Nadeau.

PASSED

4. Welcome all members and guests

Parent April Peterson spoke to the members about her disappointment in the response from the government to the letter writing campaign regarding CJS overcrowding. April discussed some potential next steps such as starting a petition. April stated that a MLA (potentially Wab Kinew, NDP education critic) would have to present the petition to government. There was discussion about starting a sub-committee and coordinating with other affected schools. April stated that as a civil servant she has a conflict of interest but that she would support pushing forward on this initiative. April talked about the importance of using Facebook to reach the most number of people. She discussed the idea of having a rally and stated that in her experience it is important to have a larger organization such as a union on board. There was discussion about potentially speaking to the Manitoba Teachers' Society.

Sharon, who is also on the EGM PAC, stated that the EGM administration has told their PAC to put things on hold at this point. They were told that the LRSD board knows that CJS needs to expand and that for now they are taking on a wait and see approach.

It was decided that Susanne and April would meet with the Trustees to get an update and then we can look at what do next.

5. Correspondence: none

6. Treasurer's Report – April 2017 Financial Statement – See Appendix A

7. Unfinished Business

a) **Letter campaign re CJS expansion:** discussed at item 4

b) **Butterfly Garden Update:** It was reported that the supplies for the butterfly garden have been ordered. Once the supplies have arrived 5-6 people will be needed to help with the installation.

c) **Playground update:** Susanne posted the need for fill on the Facebook page and now has a contact with Qualico who has said they will help work something out. Susanne is hoping that we will have a berm for our playground by the end of the summer.

d) **Greening Project Update:** Apryl stated that work will be starting soon on the front landscaping. There is a \$500 budget and it will be spent on mulch and planters for the front of the school. It is thought that once the area is landscaped the students will stay out of the front garden.

e) **Annual Financial Review (fiscal year ends April 30):** Review completed.

f) **Succession Planning:** will be voted on in June

- Vice Chair (2 year term) – Sharon will continue if no one interested
- Treasurer (1 year term) – Nicole, if no one else interested
- Co-secretaries (1 year term) – Mandy will continue but another person is needed to share this position

8. Committees/Events

a) **Open House 2017:** First day of school (grades 1-5) is September 7th. First meeting of PAC and the Open House is September 13th. Apryl has volunteered to be responsible for organizing water/coffee/treats for the Open House.

b) **Fall BBQ – September 21st:** There are 3 main areas that need coordination: Prizes, Food and Drink and Volunteers. Susanne will be responsible for Prizes but coordinators are needed for Food and Drink and Volunteers. There was discussion about having a volunteer check-in table. It was stated that food prices will be reduced to lessen the profit made on the BBQ.

9. New Business

a) **Request from Running Club:** There was a request made by the running for an additional \$125 to pay for a second school bus for the “Jog in the Park” event. There are 85 participants in the club this year.

MOTION: To provide an additional \$125 to the Running Club to pay for a second bus to “Jog in the Park” event. Motioned by Sharon Coughlan, seconded by Jamie Care. **PASSED**

b) **Fundraisers for next year:**

- **Peak of the Market** – Audra will be responsible for the orders and Kim will be responsible for the delivery (delivery will be October 5th)
- **WestJet** – Westjet will donate 2 tickets anywhere they fly for a fundraiser if there is a Westjet employee in our school community. An email will be sent to see if there is a Westjet employee in our community.

- **Expand QSP-** There was discussion about expanding the product offerings for the QSP fundraiser to include such items as cookie dough and popcorn.
- **Greenhouse** – There was discussion about doing a fundraiser for a greenhouse such as Glenlea or gift cards with Lacoste (20% return). Other ideas mentioned were a car boot sale, Applebees breakfast, hot lunch, Jets tickets, M&M's, honey, perogies, Mom's Pantry and a painting party.

c) **Request from Grade 5 Farewell Committee:** The Grade 5 Farewell Committee has requested funds for the purchase of decorations and mementos for the Grade 5 Farewell Celebration on June 29th.

MOTION: To provide up to \$300 for the purchase of decorations and mementos for the Grade 5 Farewell Celebration. Motioned by Nicole Hohner, seconded by Audra Peters. **PASSED**

10. Administrator's Report

- Seniors Day on April 26th – approximately 300 seniors attended (250-280 in morning, 20 in the afternoon)
- Games Night on April 28th – 30 people attended
- Grade 5 student Alanis G. won first place in short story writing contest at McNally Robinson
- Butterfly Garden to be installed on May 13th
- Bike Rodeo for Grades 3 & 4 on May 31st
- Canada 150 event scheduled for 3rd week of June
- Grade 5 Farewell on June 29th
- School supplies will be \$40 for 2017-2018 year
- Bump up day on June 30th

Susanne will sit down with Dave and Amy to discuss meeting dates and events.

11. Next Meeting: Wednesday, June 7th, 2017 at 7:00 pm (last meeting of 2016-2017 year)

12. Adjournment: 8:13 pm.

Appendix A – April 2017 Financial Report

ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL			
APRIL FINANCIAL STATEMENT			
ACCOUNT BALANCE AT APRIL 1, 2017			\$ 18,383.70
CREDITS			
		Interest	\$1.32
		Show & Save Fundraiser	\$4,980.00
TOTAL CREDITS			\$4,981.32
DEBITS			
	#425	Kim Dunford - Staff Appreciation	\$200.00
	#426	Sharon Coughlan - Movie Night	\$22.46
	#428	Jodi Dick (Babysitting for PAC)	\$20.00
	#429	Show & Save	\$2,739.00
TOTAL DEBITS			\$2,981.46
ACCOUNT BALANCE AT APRIL 30, 2017			\$ 20,383.70
LESS FUTURE COMMITMENTS / MOTIONS			
		Student Leadership (patrols, etc.)	-\$390.75
		Babysitting for PAC meetings	-\$50.00
		Staff Appreciation Week	-\$82.29
		PAC costs	-\$221.18
		Playground Enhancements	-\$6,000.00
		Greening Project	-\$500.00
		Butterfly Garden Project	-\$1,000.00
		Bus Transportation - Jog in the Park	-\$150.00
	#427	ESG - Green Screen	-\$214.65
TOTAL FUTURE COMMITMENTS			-\$8,608.87
TOTAL FUNDS AVAILABLE			\$11,774.83
CURRENT MOTIONS / NOTES			
Motion - To provide \$150 for Bus for Jog in the Park			
Motion - To provide \$1000 towards Butterfly Garden			
Motion - To increase the Student Leadership in May from \$1100 to \$1500			
MOTION RESET VALUE'S FOR MAY 1st			
\$1500.00 - Student Leadership			
\$180.00 - Babysitting for PAC Meetings			
\$400.00 - Staff Appreciation			
\$250.00 PAC Costs			