

**École St. Germain Parent Advisory Council Meeting  
Wednesday, March 1, 2017 – 7:00 pm, ESG Library  
Meeting Minutes**

**Attending:** Mme Amy Haworth, Alanna Brown, Jamie Care, Meghan Care, Sharon Coughlan, Susanne Dandenault, Jodi Dick, Kim Dunford, Nicole Hohner, Apryl Nadeau, Darya Prokapalo, Kevin Raitt, Mandy Safronetz, Kim Sawers and Matthew Wiebe

**Regrets:** Stephanie Clement, Diane L'arrivee, Katie McArthur-Grant, Audra Peters and Joni Tesoro

**Absent:** Dana Forsyth, Nicole Medland, Crystal Meisner, Trevor Nadeau, Marcia Neufeld, Aimie Panteluk, Heike Sobkow, Adam Woollard and Lindsay Woollard

**1. Call to Order:** 7:01 pm

**2. Approval of March 2017 Agenda:** motioned by Kevin Raitt, seconded by Jamie Care. **PASSED**

**3. Approval of February 2017 Minutes:**

Correction at 9d) Social media – should read Jamie Care and Kevin Raitt (not Matthew Wiebe)  
Motioned by Mandy Safronetz, seconded by Apryl Nadeau. **PASSED**

**4. Welcome members**

**5. Correspondence:**

-St. Timothy's Parish Thank you card for honorarium

-Information regarding RIEL-EVATE Wine and Cheese Event – April 5<sup>th</sup>

**6. Treasurer's Report** – February 2017 Financial Statement – See Appendix A

**7. Unfinished Business**

**a) Letter campaign re CJS expansion:** Discussed last meeting but waiting for update from LRSD budget meeting. It was reported that there is a 4.3% increase for the draft budget for LRSD and a 1.6% increase in provincial funding. LRSD is still waiting for money commitment from province regarding the CJS expansion. Susanne will send out information regarding the LRSD budget. It was discussed that a generic letter of support for the CJS expansion could be emailed out so ESG families could sign and forward to appropriate people. (contacts to be provided in email)

**b) Festival du Voyageur week – update:** Amy reported that LRSD gave \$2,000 toward event (under the SCIP grant) and no additional money was needed. It was stated that this is the last year for the SCIP grant.

**c) "Skate & Slide" ESG winter event:** Mandy, Matthew and Susanne volunteered at this event and it was thought that there were 100-150 people in attendance, even though it was a very cold night. It was stated for next year that less toboggans will be needed and that it may not be necessary to rent the shelter area.

**d) Goals 2016-2017:** Amy reported that the cup stacking kits have arrived and that she will send out a link with information about them.

Dan Goertzen has requested funds for purchasing supplies and new games for the game club.

**MOTION:** To provide up to \$800 for the purchase of new games and supplies for the game club. Motioned by Sharon Coughlan, seconded by Nicole Hohner. **PASSED**

**e) Playground update:** Susanne stated that she has received a letter of support from the City for the playground enhancements and that we can now move forward with obtaining quotes for the work. She reported that we can use the City for the work (would probably cost more) or use a City approved contractor. Susanne stated that she has applied for a grant and has added the letter of support from the City to the application. It was discussed that it would be ideal to do the building in the summer. Susanne discussed matching grants and her hope that we can put another \$4,000 in the playground enhancement fund to top it up to \$10,000. There was discussion about sending out an email to see if we can find a contact regarding fill or clay for the hill to be built.

**f) Charitable Status – ESG PAC** will use the LRSD charitable number going forward and this item will come off the agenda.

**g) Greening Project – tabled till spring –** Amy stated that the big cement planter at the front of the school was likely ruined by a snow plow that was removing snow from the school. The extent of the damage will have to be determined in the spring.

## **8. Committees/Events**

**a) Gift Cards (Jodi/Joni) – update:** see Financial Report in Appendix A for figures. It is estimated that the cards will be available March 7<sup>th</sup>.

**b) Staff Appreciation Week – update:** Taking place March 7-10<sup>th</sup> with PAC members in charge of organizing each day.

**c) Movie Night (Kim, Stephanie, Mandy) – Thursday, March 16:** It was confirmed that we could stream the movie from ACF and that the movie will be “Moana”. There will be no charge for the event and popcorn will be free. There was discussion about doing a test to make sure the streaming will work. As a back-up to the streaming there was discussion about buying the DVD of the movie and having a raffle for charity. (suggested charity – Dream Factory)

**d) Show & Save (Joni) – update:** It was reported that 200 books were ordered. Information will be sent out March 20<sup>th</sup> with an April 12<sup>th</sup> deadline.

## **9. New Business**

**a) MAPC Breakfast:** Sharon attended the Feb 4th breakfast. Board members did role playing activities and there was discussion about the positives and negatives about PAC meetings. Sharon commented that one PAC group has community members who regularly attend PAC meetings and that sometimes this causes conflict. It was commented that MAPC is a good resource for PAC and that the membership is paid by the school division.

**b) LRSD Budget meeting:** Susanne will circulate information about the budget.

**c) Succession Planning:** It was reported that the Vice-Chair, Treasurer and Secretary positions were all coming up for renewal. Positions will be voted on in June. Jodi will not be continuing in the Treasurer’s position so it would be beneficial to job shadow her before she leaves.

**d) Student Leadership – increase to \$1,500 (from \$1,000) in annual financial commitment:**

Susanne stated that there will be a special meeting at the beginning of the next meeting (April 5<sup>th</sup>) where a vote will be taken regarding increasing the student leadership financial commitment. Quorum must be reached and 75% of those present must be in favour of the motion to make the change.

**10. Administrator's Report** – See Appendix B

Amy reported that the toboggans and shovels are in rough shape due to the hard snow. Amy has found a sale on shovels and would also like to purchase 10 new toboggans for next year.

**MOTION:** To provide up to \$300 for toboggans and shovels. Motioned by Kim Dunford and seconded by Meghan Care. **PASSED**

**11. Next Meeting:** Wednesday, April 5<sup>th</sup>, 2017 at 7:00 pm  
**Remaining meeting dates for the year:** May 3<sup>rd</sup> and June 7<sup>th</sup>

**12. Adjournment:** 8:13 pm.

Appendix A – February 2017 Financial Report

ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL FEBRUARY FINANCIAL STATEMENT			
<b>ACCOUNT BALANCE AT FEBRUARY 1, 2017</b>			<b>\$ 21,306.46</b>
<b>CREDITS</b>			
		Interest	\$0.91
		Sobeys/Co-op Fundraiser Deposit	\$45,130.00
		QSP Fundraiser	\$42.64
		<b>TOTAL CREDITS</b>	<b>\$45,173.55</b>
<b>DEBITS</b>			
	#408	ESG - Touques for Patrols	\$300.00
	#409	ESG - Ipad Mini's	\$1,250.00
	#410	ESG - Grade 5 Festival	\$2,000.00
	#411	ESG - Knitting Club Wind Up	\$100.00
	#412	ESG - Ian Portius	\$400.00
	#413	ESG - Mimio's	\$334.98
	#414	St. Timothy's Parish - Honarium/Parking	\$150.00
	#417	Jodi Dick - Babysitting PAC Meeting	\$10.00
	#418	Susanne Dandenault - Skate & Slide	\$117.04
	#419	Bank Draft - Red River Co-op	\$4,860.00
	#420	Bank Draft - Sobeys	\$37,667.50
		Direct Withdrawl (Bank Draft Fee's)	\$13.00
		<b>TOTAL DEBITS</b>	<b>\$47,202.52</b>
<b>ACCOUNT BALANCE AT FEBRUARY 28, 2017</b>			<b>\$ 19,277.49</b>
<b>LESS FUTURE COMMITMENTS / MOTIONS</b>			
		Student Leadership (patrols, etc.)	-\$480.75
		Babysitting for PAC meetings	-\$90.00
		Staff Appreciation Week	-\$400.00
		PAC costs	-\$221.18
		Playground Enhancements	-\$6,000.00
		Greening Project	-\$500.00
		Green Screen	-\$200.00
		<b>TOTAL FUTURE COMMITMENTS</b>	<b>-\$7,891.93</b>
<b>TOTAL FUNDS AVAILABLE</b>			<b>\$11,385.56</b>
<b>CURRENT MOTIONS / NOTES</b>			
<b>GIFT CARD FUNDRAISER NOTES - PAC REC'D \$2,522.50</b>			
<b>2017</b>			
Sobey's \$39,650.00 + Co-op \$5,400.00 = \$45,050.00 PAC rec'd \$2,522.50			
<b>2016</b>			
Sobey's \$31,075.00 + Co-op \$5,675.00 = \$36,750.00 PAC rec'd \$2,121.25			
<b>2015</b>			
Sobey's \$29,675.00 + Co-op \$4,575.00 = \$34,250.00 PAC rec'd \$1,941.25			

*March 1, 2017*

*Administrator’s Report*

1. ADAM facilitated discussion groups for parents regarding anxiety, March 8, March 22, April 12, May 18 and June 14 sessions will be hosted at ESG beginning in March, to support our families who have children experiencing anxiety
2. Operation Donation this week (Feb 27 to March 4)
3. Festival du voyageur, great event! Thanks again to all of our volunteers and LRSD for the SCIP grant.
4. Thank you for the Ipads
5. Concert dates: April 17, 18 and 19th
6. Cup stacking video <https://www.youtube.com/watch?v=82DNYqurkxo>
7. Toboggans at the end of the season