

**École St. Germain Parent Advisory Council Meeting
Wednesday, December 7, 2016 – 7:00 pm, ESG Library
Meeting Minutes**

Attending: Mme Amy Haworth, M. David Charney, Sharon Coughlan, Susanne Dandenault, Jodi Dick, Nicole Hohner, Diane L'arrivee, Trevor Nadeau, Audra Peters, Darya Prokapalo and Matthew Wiebe

Regrets: Alanna Brown, Stephanie Clement, Kim Dunford, Mandy Safronetz, Kim Sawers and Joni Tesoro

Absent: Meghan Care, Dana Forsyth, Crystal Kobe, Katie McArthur-Grant, Nicole Medland, Crystal Meisner, Apryl Nadeau, Marcia Neufeld, Aimie Panteluk, Denise Pope, Kristine Posthumus, Heike Sobkow, Adam Woollard and Lindsay Woollard

Guests: Jamie Care

1. Call to Order: 7:00 pm

2. Approval of December 2016 Agenda: motioned by Audra Peters, seconded by Jodi Dick. **PASSED**

3. Approval of November 2016 Minutes: motioned by Trevor Nadeau, seconded by Diane L'arrivee. **PASSED**

4. Welcome members and guests

MOTION: To accept Jamie Care as a member. Motioned by Audra Peters, seconded by Darya Prokapalo. **PASSED**

5. Correspondence: none

6. Treasurer's Report – November 2016 Financial Statement – See Appendix A

It was stated that Lise and Susanne are maintaining a tracking sheet for motions that include expenses that are to be shared with PAC or paid exclusively by PAC.

7. Unfinished Business

a) Greening Project (front): tabled to April 2017

Amy stated that the Environmental Committee will be applying for a grant for the Butterfly garden and it is thought that the school division will cover all the expenses.

b) Winter Event: Susanne will be talking with Mandy about coordinating this event.

c) Charitable status: ongoing

d) Playground update: Susanne reported that three City of Winnipeg officials came out to tour the property and discuss the playground plans on Monday. Susanne stated it was a very positive meeting.

e) LRSD Meetings: There were two meetings in November. November 8th was the PAC consultation meeting and November 22nd was the Budget consultation meeting.

Sharon attended the November 8th meeting and she explained that at that meeting there were smaller breakout groups that were created with four topics to pick from. Sharon attended the section discussing charitable status. At this session it was stated that it is now more difficult to obtain charitable status but it is also less necessary since the LRSD has its own charitable status. Sharon stated that there is a process to follow with the LRSD and she will forward the information she received from the person running the session. It was stated that this meeting happens yearly and that there is always something to learn from the topics discussed. It was also stated that it is a good opportunity to network with the trustees and other PAC members.

It was reported that no one was able to attend the budget meeting. It was stated that is good to have someone attend the budget meeting, as it is valuable to hear how the funds will be distributed.

8. Committees/Events

a) QSP update (Sharon/Apryl): It was reported that gross sales were \$4,317 (\$738 from cash and cheques and \$3,579 from online sales). It was noted that credit card sales were not included in this number.

b) Book Fair update (Susanne): It was reported that the book fair had \$5,525.19 in sales, which well surpassed the goal of \$2,500. This amount translates into \$3,300 of scholastic credit for the library. It was stated that the book fair was well advertised this year and that the teacher wish lists were well received.

MOTION: To reimburse Susanne \$140.67 for the extra amount used for prizes for the book fair. Motioned by Audra Peters, seconded by Jodi Dick. **PASSED**

c) Gift Cards (Jodi/Joni) - Spring 2017

d) Show & Save (Joni) - Spring 2017

e) Movie Night – Thursday, March 16

f) Staff Appreciation – week of March 6 – There was discussion about pairing down the staff appreciation week to one day with the lunch as it has been difficult in the past to get people to be responsible for doing the set-up for each day. There was a discussion about trying to see if any PAC members would be willing to take on responsibility for each of the days so the responsibility could be split up. There will be further discussion regarding this topic.

9. New Business

a) Goals 2016-2017:

Amy reported that she has booked the French performer Ian Portius and he will perform in April.

MOTION: To cover up to \$400 to share the cost of the performer Ian Portius. Motioned by Sharon Coughlan, seconded by Jodi Dick. **PASSED**

Amy stated that she has given feedback to the touring company through which they book French performers that having performers available to book around Festival du Voyageur would be popular with all the French Immersion schools.

Amy stated that Madame Lavallee was requesting a green screen to be used for student media projects. Jamie suggested that the school might want to look into getting stands for the iPads. Amy will look into this.

MOTION: To provide \$200 for a green screen. Motioned by Audra Peters, seconded by Trevor Nadeau. **PASSED**

Amy stated that they would like to purchase 5 iPad Minis. These iPads would be used to provide support for students who need help with English and reading and also be used for media projects. Amy stated the cost would be \$499 each. There was discussion about purchasing refurbished iPads through Apple at a cost of \$369 but Amy stated she would have to check with the division.

MOTION: To provide up to \$1,250 to cost share the purchase of 5 iPad minis. Motioned by Jamie Care, seconded by Matthew Wiebe. **PASSED**

Amy stated that there is still an interest in purchasing speed stacking cups. If purchased 25 sets would be needed (one per class) and would cost \$800-\$1,000. It was reported that cup stacking has been beneficial for kids who need help concentrating and would also provide an additional activity for indoor recess. This issue will be discussed further.

Amy reported that the Knitting Club (comprised of 130 students) has decided to donate their toques to Centre Flavie-Laurent this year.

MOTION: To provide up to \$100 for pizza for a wind-up for the Knitting club. Motioned by Audra Peters, seconded by Sharon Coughlan. **PASSED**

10. Administrator's Report:

The ESG choir and EGM band/guitar concert is scheduled at ESG for December 21st. Patrols have been given out the toques that were cost shared with PAC. Halfway through the "10 days of giving" and lots of donated food. The Grade 5 bake sale is scheduled for December 9th and will be in the main hallway. There are 8 families that our school is preparing hampers for this year. The "10 days of giving" wraps up on December 14th. The game club will be starting in the New Year and Dan is working with the game club organizer at Julie Riel to organize a big game night at EGM. The game club will still try to have the chess master come out as well. Grade 5 Book club has started. The SCIP grant is going to be replaced but the pancake breakfast scheduled for February will still be under it for this school year. There will be a community forum about space issues at CJS on Wednesday, January 25th at 7pm at CJS. It was strongly suggested that PAC have as many members as possible attend to show our support for the expansion of CJS. The expansion plans for CJS are in place but the government needs to approve the funding. The student initiated Family Fun night held for grade 4 and 5 students at CJS on Friday December 16th has not received many responses. Other schools have been invited and have decline the invitation. Amy will look further into this event.

11. Next Meeting: Wednesday, January 11, 2017 at 7:00 pm

Remaining meeting dates for the year: February 1st, March 1st, April 5th, May 3rd and June 7th.

12. Adjournment: 8:07 pm.

Appendix A – November 2016 Financial Report

ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL
NOVEMBER FINANCIAL STATEMENT

ACCOUNT BALANCE AT NOVEMBER 1, 2016

\$ 21,728.39

CREDITS			
	Interest	\$1.40	
	QSP Fundraiser	\$738.00	
	TOTAL CREDITS		\$739.40
DEBITS			
#324	Sharon Coughlan (Colouring Pages)	\$59.06	
#325	Jodi Dick (Babysitting PAC Mtg)	\$20.00	
	TOTAL DEBITS		\$79.06

ACCOUNT BALANCE AT NOVEMBER 30, 2016

\$ 22,388.73

LESS FUTURE COMMITMENTS / MOTIONS

	Student Leadership (patrols, etc.)	-\$245.75	
	Babysitting for PAC meetings	-\$110.00	
	Staff Appreciation Week	-\$400.00	
	PAC costs	-\$221.18	
	Playground Enhancements	-\$6,000.00	
	Greening Project	-\$500.00	
	Friendship Bench Project	-\$200.00	
	Toboggans	-\$350.00	
	Mimios and Speakers	-\$500.00	
	Toques for Patrols	-\$300.00	
	Grade 5 - Festival Du Voyageur	-\$2,000.00	
#323	Daniel Goertzen (Games)	-\$149.75	
	TOTAL FUTURE COMMITMENTS		-\$10,976.68

TOTAL FUNDS AVAILABLE

\$11,412.05

CURRENT MOTIONS / NOTES

- To cost share up to \$500 for mimios and speakers
- To provide up to \$200 towards the friendship bench project
- To provide up to \$500 towards the greening project
- To provide up to \$350 for toboggans
- To provide up to \$300 for toques for patrols
- To provide up to \$2000 for Grade 5 - Festival Du Voyageur