

École St. Germain Parent Advisory Council Meeting
Wednesday, November 2, 2016
7:00 pm, ESG Library
Meeting Minutes

Attending: Mme Amy Haworth, M. David Charney, Stephanie Clement, Sharon Coughlan, Susanne Dandenault, Jodi Dick, Nicole Hohner, Katie McArthur-Grant, Audra Peters, Denise Pope, Mandy Safronetz, Kim Sawers, Crystal Meisner, Meghan Care, Joni Tesoro, Apryl Nadeau, Trevor Nadeau, and Darya Prokapalo

Regrets: Aimie Panteluk, and Alanna Brown

Absent: Adam Woolard, Lindsay Woollard, Kristine Posthumus, Lisa Brown, Dana Forsyth, Crystal Kobe, Nicole Medland, Marcia Neufeld, and Heike Sobkow

Guests: Jamie Care, Kevin Raitt, Corinne Price, Sandy Nemeth (LRSD Board of Trustees), Kim Dunford, Diane L'arrivee, Matthew Wiebe, and Josie Landry (LRSD Board of Trustees)

1. **Call to Order:** 7:00 pm

2. **Approval of November 2016 Agenda:**

Addition of one item to discuss, Facebook page

Motioned by Stephanie Clement, seconded by Audra Peters. PASSED

3. **Approval of October 2016 Minutes:** Motioned by Katie McArthur-Grant, seconded by Jodi Dick. PASSED

4. **Welcome members and guests** – Motion to accept- Kim Dunford, Diane L'arrivee, Matthew Wiebe as members. Motioned by Sharon Coughlan, seconded by Audra Peters. PASSED.

LRSD Board of Trustees update- advocating with provincial government about the increase in French Immersion enrollment and the strong need for more room for students, specifically at the high school level. The division has plans to expand the high schools however, requires support. Parents voicing concerns is critical to their efforts. November 8th PAC consult meeting, November 22nd budget consult meeting. At the ESG PAC meeting to listen and learn.

Susanne discussed the long delays in getting any response from the city with regards to the nature playground plans. Sandy suggested calling Brian Mayes as he is the city liaison with school boards. Guidelines for the space required around the school building for emergency vehicle access needs to also be reviewed for the nature playground.

5. **Correspondence:** -November 8- PAC consult meeting, November 22 budget consult meeting.

6. **Treasurer's Report** – No fundraisers to report, some debits for the BBQ, colouring books for teachers were purchased, Daniel is changing chess club to a games club and purchased games – See Appendix A

7. **Unfinished Business**

a) Greening Project (front): Carry over to April, PAC and the school plan to gather volunteers to help in the spring.

b) Friendship Bench: Bench has been painted by grade 5 students and in use in the playground. Teachers have been telling students what it is for and students have been using it successfully. School plans to have a picture put up in the school each year and to possibly have the grade 5 students teach or tour the other classes about the bench.

c) Co-op Contest: nothing to report

d) Winter/Canada 150 Event: Will be outdoors at St. Vital Park, can rent covered areas

e) Charitable status: nothing to report

f) Borrowing carnival games - The Montessori school no longer needs to borrow the games.

g) ESG PAC Facebook (FB) page: Mandy and Susanne to start a subcommittee. Will inquire how other schools operate their FB page.

8. Committees/Events

a) QSP- Order forms have been distributed to the students, due date for the forms is Monday. Lise will send out an email reminder on Friday with the schools QSP number. April will be taking on QSP coordination from Sharon. Thank you to Stephanie and Mandy for helping put together the forms for distribution. Online orders are accepted all year.

b) Book Fair (Susanne) – It will be pirate themed. Nicole and Susanne are working together to create various activities for students to participate in such as, decorating a bulletin board contest and the winning class wins \$100, teachers can post a wish list of books for parents to buy, plan to have Dave and Amy dress up in pirate theme, possibly a treasure chest of gold deplumes and students guess the number in the chest, each student will have a ticket to enter their name in a draw winner gets \$25 for themselves and \$25 for the class. Jodi and Susanne are doing webinars to collect credits for prizes. Grade 5 kids to talk to younger students about age appropriate books. Sign Up Genius will be used to get volunteers.

c) Gift Cards (Jodi) - tabled to spring.

f) Show & Save (Momentum Cards?) Joni, Katie and Kim will be working together

g) Movie Night- Thursday March 16- Permits are done, gym reserved. Will be free entry and everyone gets free popcorn. Amy- suggests people wear 'green for a dream', donate \$1 to the Dream Factory. Can be in Honor of Maddox Warriors.

h) Staff Appreciation – week of March 6 Possibly do one large lunch. Will explore options.

9. New Business

a) Goals 2016-2017:

Teachers- recess games and activities, waiting for toboggans to go on sale before purchasing, balls have been purchased. Snow saws- have just enough for students to share but could use more. There is a person who makes them and sells them for about \$16 each and does this as a fundraiser- tabled to December meeting.

Increase the ipad mini account. These are used for film, film editing and music. Speakers and mimos have been ordered. Good on the technological accessories just need to purchase more ipad mini's.

Festival Du Voyageur- Indigenous, Metis reconciliation presenter does presentations on music, culture and history, is available during festival cost is \$825 + GST, possible cost share with PAC and the ESG. Josi to look into LRSD elder to do education.

b) Munchandlearn.com- Josie reported that it can add up to roughly \$300 + paypal fees + transaction fees, other schools break even. Amy and Diane will gather more information.

11. Administrators report

- Halloween was a success.
- French Immersion concert Dec. 21st at École St. Germain
 - George McDowell students band, with guitar and École St. Germain Choir.
- Report cards out on Nov. 24. Parent/Teacher Conferences Nov. 29 and Dec. 1. Need a volunteer to hang up lost and found in hall for the conferences.
- Rielevate was successful many clothing items were distributed.
- Cereal collection will continue throughout the year.
- Toques, with ESG logo on them, wanted to give to the patrols, cost is about \$16 each, the patrol will keep the toque approximately 36-40 toques per year, roughly \$600 to cost share with PAC.
MOTION: to cost share with ESG for up to \$300 for patrol's toques. Motioned by Mandy Safronetz. Seconded by Jodi Dick. **PASSED**
- School will be initiating universal visuals. These are sign with clear images for students to follow such as handwashing, removing their shoes, and labels on hooks. This is a program shown to be an effective way to remind students of actions. Festival Du Voyageur- Cost for students to attend approximately \$2000.
MOTION- PAC to provide up to \$2000 for grade 5 students to attend the Festival Du Voyageur. Motioned by Kim Sawers, seconded by Apryl Nadeau. **PASSED.**
- Ipad mini's- Amy to get more information -tabled to next meeting

12. Next Meeting Wednesday, December 7, 2016

13. Adjournment - 8:25pm

Appendix A

ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL			
OCTOBER FINANCIAL STATEMENT			
ACCOUNT BALANCE AT OCTOBER 1, 2016			\$ 27,752.66
CREDITS			
		Interest	\$1.48
		TOTAL CREDITS	\$1.48
DEBITS			
		Direct Debit (Cheques)	\$46.37
	#320	Jodi Dick (Babysitting PAC Mtg)	\$20.00
	#321	Susanne Dandenault (BBQ)	\$16.95
	#322	Louis Riel Arts & Technology (BBQ)	\$270.00
		TOTAL DEBITS	\$353.32
ACCOUNT BALANCE AT OCTOBER 31, 2016			\$ 21,728.39
LESS FUTURE COMMITMENTS / MOTIONS			
		Student Leadership (patrols, etc.)	-\$245.75
		Babysitting for PAC meetings	-\$130.00
		Staff Appreciation Week	-\$400.00
		PAC costs	-\$221.18
		Playground Enhancements	-\$6,000.00
		Greening Project	-\$500.00
		Friendship Bench Project	-\$200.00
		Toboggans	-\$350.00
		Mimios and Speakers	-\$500.00
		Colouring Pages	-\$100.00
		TOTAL FUTURE COMMITMENTS	-\$8,646.93
TOTAL FUNDS AVAILABLE			\$13,081.46
MOTIONS / NOTES			
To provide up to \$100 for colouring pages			