

**École St. Germain Parent Advisory Council Meeting
Wednesday, October 5, 2016 – 7:00 pm, ESG Library
Meeting Minutes**

Attending: Mme Amy Haworth, M. David Charney, Stephanie Clement, Sharon Coughlan, Susanne Dandenault, Jodi Dick, Nicole Hohner, Audra Peters, Mandy Safronetz and Lindsay Woollard

Regrets: Katie McArthur-Grant, Crystal Meisner, Denise Pope and Adam Woollard

Absent: Lisa Brown, Dana Forsyth, Crystal Kobe, Nicole Medland, Marcia Neufeld, Aimie Panteluk Kristine Posthumus, Kim Sawers, Heike Sobkow and Joni Tesoro

Guests: Alanna Brown, Meghan Care, Kim Dunford, Apryl Nadeau, Trevor Nadeau and Darya Prokapalo

1. Call to Order: 7:05 pm

2. Approval of October 2016 Agenda: motioned by Jodi Dick, seconded by Stephanie Clement. **PASSED**

3. Approval of September 2016 Minutes: motioned by Lindsay Woollard, seconded by Mandy Safronetz. **PASSED**

4. Welcome members and guests

MOTION: To accept Alanna Brown, Meghan Care, Apryl Nadeau, Trevor Nadeau and Darya Prokapalo as members. Motioned by Sharon Coughlan, seconded by Jodi Dick. **PASSED**

5. Correspondence:

A letter was received from LRSD inviting up to four parents to a consultation regarding the Louis Riel Foundation and Citizenship. The event is taking place on November 8 at 6pm and those interested can let Amy know.

Information regarding fundraising with M&M meats was shared.

6. Treasurer's Report – September 2016 Financial Statement – See Appendix A, Fall BBQ Comparison Numbers – See Appendix B

Jodi stated that there were more pre-orders this year and that many items sold out. Hot dog sales were 768 with 650 of those coming from pre-orders. It was stated that last year hot dog sales were just over 600. The BBQ netted a profit of \$3,185.58 and there was discussion about what to do with these funds. The idea of adding additional activities to next year's BBQ was discussed with activities such as face painting, an extra balloon person, a dog show and a hayride suggested. It was pointed out that an additional activity to the BBQ should be something that could be done inside or outside since there is no rain date for the BBQ. There was also discussion about spending the money on a current year event such as Movie Night or the Canada 150 event.

7. Unfinished Business

a) Greening Project (front): A request for volunteers will be sent in the Oct 17th email to parents. Amy stated that she would be ordering some items for the greening project such as wood chips. It was stated that \$500 has already been motioned toward this project. It was questioned whether the Environmental group would want to help with this project. It was stated that a parent was interested in helping to establish a butterfly garden, which would incorporate plants that attract butterflies. Susanne will discuss this idea further with Amy.

b) Friendship Bench: Dave stated that he is currently waiting for the paint to come in. The bench will be white with 3 sections for each Grade 5 class to paint. It was thought that if the timing works a picture of the bench could be included in the collage.

c) Winter/Canada 150 Event: Deadline for funding is October 21st. Susanne will be talking further with Dave regarding this event. It was stated that the SCIP grant could be used towards this although it has historically been used for the pancake breakfast for Festival du Voyageur week.

d) Charitable status: Work is ongoing. Susanne is looking at the constitutions and by-laws of other organizations that do have charitable status to see what we could do to be accepted.

8. Committees/Events

a) BBQ (Susanne): Susanne stated that having a volunteer desk next year might help to have things run more smoothly. It was stated that a meal voucher would replace BBQ bucks for the student volunteers. Amy indicated that new MLA Rochelle Squires was in attendance.

b) Peak of the Market (Audra/Stephanie): It was reported that there was a good volunteer turnout for the distribution of the veggies. It was thought that it would be helpful to send out a reminder email to parents on the day of pick-up. It was reported that 1,400 pounds of veggies were purchased for donations. There was discussion about what to do with the extra veggies. Thanks were given to Audra and Stephanie for organizing this fundraiser.

c) QSP (Sharon): There was discussion about the timing of this fundraiser and it was stated that information was sent out Oct 7th last year. This year information will be sent out after Thanksgiving and will have a deadline of the end of October. Amy was asked to be reminded to send out QSP information to parents during the year since orders are accepted year-round.

d) Book Fair – Tuesday, November 29th & Thursday, December 1st (Susanne): It was stated that the book fair will be for the whole week with extra hours during the student conferences on November 29th and December 1st. Since there will only be one book fair this year an effort will be made to make the fair more of an event and to make the fair more interactive.

e) Gift Cards (Jodi): This fundraiser will happen in February and Joni will be helping.

f) Show & Save: Kim & Katie will be organizing this fundraiser.

g) Movie Night – Thursday, March 16

h) Staff Appreciation – week of March 6

9. New Business

a) Facebook page for PAC: Mandy brought up the idea of having a Facebook page for ESG PAC. There was concern about the time needed to administrate a Facebook page as well having a plan to make sure that the page would continue. Samuel Burland has a page and Mandy will look into how they manage their page and will report back. It was thought that the page could be set up as an informational page only with no comments and with an administrator approving posts. Further discussion on the pros and cons of this idea will be needed.

b) Loaning of BBQ games: Next Step Montessori has asked to borrow some of our carnival games from the BBQ. They will be responsible for the care and return of the games.

MOTION: To permit Next Step Montessori to use the carnival games from our BBQ for an upcoming event. Motioned by Stephanie Clement and seconded by Jodi Dick. **PASSED**

c) Goals 2016-2017:

There will be another cereal drive this year and an email will be sent out to the parents for donations. It was reported that last year the ESG's donations supported the receiving school's breakfast program for the whole year.

It was reported that the Grade 4 & 5 teachers have asked to have an eco-system under the skylight in the library. More information will be needed and Dave will look into this idea and will report back.

It was reported that the school would like to have more recess games that are geared for 2 people. Ideas discussed were mini sticks, bowling, flag football, plinko and hacky sack. Cup stacking was a previous idea explored but it was determined to be too expensive. Mandy will be looking into the Healthy Together Now Grant for possible funding.

The administration expressed thanks to PAC for the balls purchased for recess.

Amy reported that they have hired a new teacher, Robert Page. The school is looking for more lunch supervisors and it was suggested that an email could go out to the parents regarding this opportunity.

Amy stated that teachers have asked for higher end colouring pages to be used for indoor recess.

MOTION: To provide up to \$100 for the purchase of colouring pages. Motioned by Audra Peters and seconded by Mandy Safronetz. **PASSED** Sharon has offered to make the purchase.

10. Administrator's Report: no report

11. Next Meeting: Wednesday, November 2, 2016 at 7:00 pm

Remaining meeting dates for the year: December 7th, January 11th, February 1st, March 1st, April 5th, May 3rd and June 7

12. Adjournment: 8:08pm.

Appendix A – September 2016 Financial Report

ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL
SEPTEMBER FINANCIAL STATEMENT

ACCOUNT BALANCE AT SEPTEMBER 1, 2016 **\$ 13,637.46**

CREDITS		
	Interest	\$0.87
	Pre- Orders Fall BBQ	\$3,194.90
	Pre- Orders Fall BBQ	\$46.00
	Fall BBQ	\$102.00
	Fall BBQ	\$2,428.75
	In Leiu of Fundraising	\$860.00
	Peak of the Market	\$9,028.00
	TOTAL CREDITS	\$15,660.52

DEBITS		
	Direct Withdrawl (Float BBQ)	\$825.00
#317	Jodi Dick (Recess Equipment)	\$198.07
#391	Running Club Wind Up - Nicole Cloutier	\$216.79
#395	Vanessa Kadobiansky (Fall BBQ)	\$60.70
#398	Susanne Dandenault (Fall BBQ)	\$195.94
#399	Jodi Dick (Babysitting PAC Mtg)	\$20.00
#400	Stephanie Clement (Welcome Mtg)	\$28.82
	TOTAL DEBITS	\$1,545.32

ACCOUNT BALANCE AT SEPTEMBER 30, 2016 **\$ 27,752.66**

LESS FUTURE COMMITMENTS / MOTIONS		
	Student Leadership (patrols, etc.)	-\$245.75
	Babysitting for PAC meetings	-\$150.00
	Staff Appreciation Week	-\$400.00
	PAC costs	-\$221.18
	Playground Enhancements	-\$6,000.00
	Greening Project	-\$500.00
	Friendship Bench Project	-\$200.00
	Toboggans	-\$350.00
	Mimios and Speakers	-\$500.00
#316	Specialty Toys Direct (Fall BBQ)	-\$431.40
#318	Richard Mason (POM)	-\$4,565.00
#319	Jodi Dick (Fall BBQ)	-\$476.03
#396	Kevin King (Fall BBQ)	-\$200.00
	TOTAL FUTURE COMMITMENTS	-\$14,239.36

TOTAL FUNDS AVAILABLE **\$13,513.30**

MOTIONS / NOTES

To provide up to \$350.00 for toboggans

To provide up to \$200 for recess equipment (balls) - Not on statement. Fulfilled

To cost share up to \$500 for mimios and speakers

Appendix B – Fall BBQ Comparison Numbers

2015 BBQ NOTES

Food / Glitter Tattoo's \$ 897.00

Cake Walk \$ 417.85

Sucker Tree \$ 269.07

TOTALS REFLECT \$ AFTER FLOAT DEDUCTED

TOTAL PRE-ORDERS \$ 2,280.90

TOTAL BBQ DEPOSIT \$ 2,128.92

(\$897.00 + \$417.85 + \$269.07 + \$545.00 FLOAT)

2015 BBQ PROFIT (\$4,409.82 (all money collected) - \$1,860.52 (all expenses)

\$2,549.30

2016 BBQ NOTES

Food / Glitter Tattoo's \$ 877.10

Cake Walk \$ 390.00

Sucker Tree \$ 336.65

TOTALS REFLECT \$ AFTER FLOAT DEDUCTED

TOTAL PRE-ORDERS \$ 3,240.90

TOTAL BBQ DEPOSIT \$ 2,428.75

(\$877.10 + \$390.00 + \$336.65 + \$825.00 FLOAT) = \$2,428.75

2016 BBQ PROFIT (\$5,669.65 (all money collected) - \$1,659.07 - \$825.00 float (all expenses)

\$3,185.58

Up \$636.28 from 2015 BBQ