

ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL
Wednesday, December 4, 2019, ESG Library
7:00 p.m.

Agenda

1. Call to Order
2. Approval of December 2019 Agenda
3. Approval of November 2019 Minutes
4. Welcome all members and guests
5. Correspondence
6. Treasurer's Report – November Financial Statement (see attached)
7. Trustees' Presentation
8. Unfinished Business – quick updates
 - a. ESG Brochure Update (Jamie)
 - b. Hot Lunch / Munch a Lunch update (Diane) – see attached for info
 - c. CJS Update (April)
 - d. Mount St. Germain – tabled to April
9. Committees/Events
 - a. **Sobeys/Co-op Cards – November (April / Krista)** – see attached comparisons
 - b. **Book Fair – week of November 25th**
 - c. Show & Save – March / April (Charlene / Sara)
 - d. Movie Night – March 12th
 - e. Staff Appreciation – week of March 23rd
 - f. Lacoste – for May long (Susanne)
10. New Business
 - a. PAC Bulletin Board
 - b. Goals 2019-2020
 - c. Succession Planning
11. Administrator's Report
12. Next Meetings – Wednesdays: January 8 / February 5 / March 4
13. Adjourn

**ECOLE ST. GERMAIN PARENT ADVISORY COUNCIL
NOVEMBER FINANCIAL STATEMENT**

ACCOUNT BALANCE AT NOVEMBER 1, 2019 **\$ 14,956.53**

CREDITS	Interest	\$2.10	
	Deposit - Gift Card Fundraiser	\$45,350.00	
	Deposit - LunchaMunch	\$893.72	
	Deposit - LunchaMunch	\$2,773.58	
	Deposit - LunchaMunch	\$726.50	
	Deposit - LunchaMunch	\$67.00	
	TOTAL CREDITS		\$49,812.90

DEBITS	#533 Little Caesars (pizza lunch - Nov 19)	\$369.11	
	#535 Sobey's (Gift card fundraiser)	\$32,477.00	
	NSF cheque (gift card fundraiser)	\$200.00	
	Service charge - NSF cheque	\$5.00	
	TOTAL DEBITS		\$33,051.11

ACCOUNT BALANCE AT NOVEMBER 30, 2019 **\$31,718.32**

LESS FUTURE COMMITMENTS / MOTIONS			
	Student Leadership (patrols, mini u, etc)	-\$1,191.95	
	Babysitting for PAC meetings	-\$105.00	
	Staff Appreciation Week	-\$400.00	
	PAC costs	-\$180.09	
	ESG Scholarship (Convocation 2020)	-\$500.00	
	Playground Hill Repair	-\$500.00	
	Playground Enhancement Project	-\$3,000.00	
	Patrol Toques	-\$500.00	
	Guest Artist for Gr. 5's	-\$1,400.00	
	#531 ESG (playground radios)	-\$221.29	
	#532 Diane L'Arivee (juice for hot lunch)	-\$109.52	
	#534 Co-op (Gift card fundraiser)	-\$9,720.00	
	TOTAL FUTURE COMMITMENTS		-\$17,827.85

TOTAL FUNDS AVAILABLE **\$13,890.47**

MOTIONS / NOTES

- Motion - up to \$500 for hill repair
- Motion - up to \$225 for playground radios (motion fulfilled)
- Motion - up to \$500 for toques for patrols
- Motion - up to \$1,400 for guest artist for Grade 5's

Sobeys/Co-op Gift Card Fundraiser

Year	Co-op	Sobeys	Total Amount	Profit
Dec 2019	10,800.00	34,550.00	45,350.00	\$3,153.00
Dec 2018	5,850.00	32,475.00	38,325.00	2,532.00
Feb 2018	4,150.00	27,025.00	31,175.00	1,759.75
Feb 2017	5,400.00	39,650.00	45,050.00	2,522.50
Feb 2016	5,675.00	31,075.00	36,750.00	2,121.25

Current return rate - Sobeys 6%, Co-op 10%

Hot Lunch #1 - Nov 19, 2019

Revenue (after fees) - \$669.88

Expenses (Little Caesars & Juice) - \$407.37

Profit - \$262.51