



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

April 5, 2023, Meeting Minutes

Attendance: Aaren Williams, Lisa Holmes, Leah Macdonald, Shauna Lussier, Karin Holmes, Mandy Falk, Amanda Smeets, Janelle Chambers, Dawn James, Paulette Sabourin, Monica Ossachuk, Jose Corominas, Charlene Allard, Cam Johnson

Regrets: Nicole Hacault

Absent: Crissy Ranellucci, Alanna Brown, Darlene Gerrio, Adam Woolard, Cathay Robert-Swain, Colleen Letkeman, Danielle McRae, Darya Prokapalo, Eva Trachtenberg, Fan Yang, Karen Adam, Kim Dunford, Kim Sawatzky, Krista Pickering, Krysta Richard, Matthew Hwang, Marianne Robles, Lisa Hettrick

1. Call to order at 7:03pm
2. Welcome & Land Acknowledgment. Please enter your names in the chat for attendance. Call for any returning guests looking to be members. No new members.
3. Approval of April Agenda
Motion to approve agenda made by Jaylene Johnson and 2nd by Amanda Smeets. PASSED
4. Approval of March Minutes
Motion to approve April minutes made by Aaren Williams and 2nd by Dawn James. PASSED
5. Treasurers Report (see attached)
 - a. Staff appreciation lunch – waiting on invoice -it was approximately \$650-\$700 for the staff lunch.
 - b. Classroom library project – Invoice submitted for approximately \$1,000.
 - c. Money collected for 3 future munch-a-lunch meals has come in. Each lunch is in the \$700-\$900 range, and this money will come back out of the account.
 - d. Some of the money in the account has been earmarked for grade 5 farewell and the spring concert/picnic which is planned for June 13th.
 - e. The current balance is \$6800 and \$2500-\$2700 will come out for future munch-a-lunch vendors. That will leave \$4000 and some of this money will go towards future commitments and commitments for the start of 2023-2024 school year before we are able to do any fundraising.
 - f. Gross fundraising to date - \$2400
6. Administrator's Report
 - a. March PD Day – Mme. Chantal Harel presented to the staff in the morning about her Master's Program which she completed in land based learning. She recently traveled to Hawaii recently with the program.
 - b. Planning for next year with priorities and what is the multi-year strategic plan and the plan for our school. This will be discussed on the April 14th PD Day. A survey will go out to families about any decisions we need to know about their children for making classes for next year. Making one change has a ripple, domino effect. Having all of the information early helps. April 17-21st, we are

looking at French engagement and celebrating French learning. A week of activities and a theatre and music performance will happen at the school, and it will be celebrated how we use french in the world.

Parent question about Grade ¾, is it still staying the same? This has not been figured out yet. Answers to follow.

- c. Grade 5 farewell – two Grade 5 parent co-chairs, Meagan and Candra, Date has not been decided. We are avoiding the last week of June. Likely the week prior. Nothing definite set and another meeting has been set for April 17th at 7pm. If anyone else wants to join, then send an email to Paulette or Cam.

7. Old Business:

a. Landscaping Project

The PAC put forward a financial commitment for the landscaping and for a few of our fundraisers to put towards this project.

-A motion from Aaren Williams to support the landscaping project for a donation of \$1500, and the profits of two of the spring fundraisers from Spence Bros. and QDOBA. Seconded by Karin Holmes. Motion PASSED.

b. March book fair

Very profitable. Will be able to buy the carts needed for all classes for the rotating library. \$3000 spent on the classroom library this year.

- c. Community presentation at CJS – Wednesday, April 26th - Anxiety - Identifying Anxiety, and Coping Strategies

Cam has organized this for the parent community. We will host another one in the fall. Divisional school psychologist and social worker to present.

Parent question about there being a hybrid option or if it can be recorded for parents to watch after the fact. Cam will investigate.

-A motion from Shauna Lussier put forward for up to \$200 for refreshments for the April parent presentation. Aaren Williams seconded. Motion PASSED.

d. PAC Fundraisers:

-Lacoste fundraiser – online form for \$20 and \$50 gift cards. Can find the form at the ESG PAC website. Deliveries the last week in April.

-Spence Bros. fundraiser – small profit from each pizza that is sold. Shauna is looking for a partner to work with her on this fundraiser.

-QDOBA night – will be in early June. Lisa will give more details at the next meeting.

- e. Staff Appreciation Committee Final Report - Thank you to Aaren Williams and the volunteers for organizing everything for the staff. The staff were extremely thankful for the efforts from the parent community and the PAC. Huge thank you from Administration on behalf of the staff for organizing the week for us and for the last-minute shuffle for the lunch.

- f. ESG Outdoor Picnic and Concert (June 13, 23) Update – Concert will be from 5:45 – 7:45pm. Families are encouraged to bring their own picnic and a concession stand will be offered. Tents will have students led games. Volunteers will be needed for set up of concession stand, supervision of

student led games and take down. Supplies will be needed for tents and cones and tape may be needed to help with movement from stage to stage. Volunteers will assist students that will be running the games. Mme. Jennifer and her environment club will be coordinating the games. A timed concert schedule will be sent out with a volunteer sign up list. Volunteers will be finalized the week prior. Leah will work with Jaylene to have the info go out to the parent community so that parents are well informed. Movement of parents to various stages needs to be thought out so that the crowd flows smoothly.

8. New Business

a. PAC positions for 2023-2024

- Co-secretary position open. Someone to work with Nicole Hacault as Co-Secretary.
- Hot Lunch coordinator in training position available as Lisa would like to have a plan in place for when her kids move on to EGM.

b. PAC Bylaws

– positions need to be updated. Vice Chair, Past Chair roles to be filled. Shauna is willing to step down so that someone else can fill the role. June meeting to go over all the bylaws and finalize everything,

9. Other Business

Catechism class petition: Jose Corominas a PAC member and ESG parent has reached out to Cam Johnson as he is seeking assistance for identifying Roman Catholic Families in the school to start Catechism classes for students that are Roman Catholic. The PAC does not have access to a database of parents at ESG but will be able to include information in the meeting minutes at the next meeting. Jose will prepare a document. Cam has reached out to the LRSD, and they are also providing details to Jose for his petition.

10. Next Meeting:

Date: May 3, 2023

Time: 7:00 p.m.

Location: In person at School

See MS TEAM connection details in the email or contact esgpac@gmail.com to request an invite.

11. Adjourn: 8:12pm



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

Voting Members List (as of April 2023)

1. Adair-Gagnon, Kim
2. Adam, Karen
3. Allard, Charlene
4. Awang, Matthew
5. Brown, Alanna
6. Chambers, Janelle
7. Corominas, Jose
8. Dairo, Seyi
9. Falk, Mandy
10. Hacault, Nicole
11. Hettrick, Lisa
12. Holmes, Karin
13. Holmes, Lisa
14. Hwang, Matthew
15. James, Dawn
16. Johnson, Jaylene
17. Letkeman, Colleen
18. Lussier, Shauna
19. Macdonald, Leah
20. McRae, Danielle
21. Pickering, Krista
22. Prokapalo, Darya
23. Ranellucci, Crissy
24. Richard, Krysta
25. Robert-Swain, Cathy
26. Robles, Marianne
27. Sawatzky, Kim
28. Smeets, Amanda
29. Trachtenberg, Eva
30. Williams, Aaren
31. Woollard, Adam
32. Woollard, Lindsay
33. Yang, Fan

April 2023 Meeting Guests

No guests