



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

September 17th 2026 – Meeting Minutes

Attendance: Sam Hobday, Mike Hobday, Christie Kurz, Claudia Cortes-Perez, Alanna Brown, Lindsay Henderson, Whitney Brako, Kiprian Warren, Richel Lehmann, Janelle Chambers, Leanne Lutomsky, Megan Wieler, Angel-Leighia Chapman-Klaassen, Charlene Fehr, Dave Charney & Leeanna Rook.

1. Call to Order – 7:00 PM
2. Land Acknowledgement made by Mike Hobday.
3. Approval of September 2026 Agenda, motion to approve made by Angel-Leighia Chapman-Klaassen, second by Janelle Chambers. **PASSED.**
4. Approval of March 2026 Meeting Minutes, motion to approve made by Sam Hobday, second by Richel Lehmann **PASSED.**

5. Treasurer's Report

a. **Revenue:** \$1,211.85. Munch-A- Lunch \$1,210.85 plus bank interest

b. **June-July- August Expenses included:** \$7,409.19

Munch-A- Lunch \$3,443

Church- St. Timothy's donation \$250

Grade 5 Celebration \$737.63

CJS scholarship \$500

VP farewell Gift \$103.07

Mobile library \$1,572.90

Miscellaneous \$802.59 (baby sitter, service fee, supplies, etc.)

c. **Anticipated expenses for this year:** \$3,535

Baby sitter \$410

CJS scholarship \$500

Church- St. Timothy's donation \$250

Grade 5 Celebration \$1,000

Teacher appreciation \$1,000

- d. Also, in September the PAC will paid the DJ- for the upcoming fall dance, and website fees will be discussed.
- e. Final adjusted balance of \$ 3,749.71 (considering anticipated expenses for 26/27)

6. Administrator's Report:

- a. David Charney share with PAC members a vision and mission statement by ÉSG, which contain keywords that ÉSG value. Some of these words will be used in the upcoming welcome sign, ordered by the administration, which will be mounted at the front entrance. In addition, an ÉSG school handbook was developed, thinking in special in the families joining ÉSG, which contain all year relevant information (important dates, PD, staff list, policies, childcare, etc.). PAC found that the school handbook will be really helpful. PAC revised these documents during the meeting.
- b. Week of Sept 21 safety patrols begin duty with training for students on Friday (Sept 18). Approximately #16 kids have signed to be part of this team.
- c. Several grade 5 students have signed up to monitor lunch and to distribute milk to classrooms. The lunch monitors no only supervise younger students at lunch, but they also speak in French to encourage their language practice.
- d. Report Cards: For this year, administration asked PAC feedback about providing printed hard copies of report cards to facilitate easier access and, ensuring these are being read by parents. Also, an opt-out hardcopy will also be considered. PAC member were positive to have hardcopy over electronic ones. This will be follow up on by the administration.
- e. Compost program: Each class got an orange compost container. This is an old project in action aimed at encourage kids to properly dispose waste after snack. A company will be picking the bins every week.
- f. Terry Fox Fundraiser campaign: Last year ÉSG raised \$5,931, this year the goal is to reach \$6,000. The website is up to receive parents' contributions for their kids' classroom. The class that fundraises the most will win a fun gym event with M. Charney and Mme. Rook, in early October, and if the school achieves the \$6,000 goal, there will have a Pyjama Day as a school on October 9th.
- g. National Day for Truth and Reconciliation activities will be held on the Sept 28 week, with Orange Shirt Day on Sept 29. ÉSG has organized several activities and lessons throughout the day, for instance; the students will be reading books designed in grade level appropriate ways to discuss. Also, an Indigenous song is being prepared by the music teacher along the Traditional smudge ceremony.

- h. Manitoba Teacher's Society PD day: will be held on October 23
- i. Staff Parking lot issue: the city upgraded a baseball diamonds and a wooden timber fence was installed at the parking staff over summer. Now, it looks different, creating a flooding issue. The administration and PAC discussed possible solutions, such as a back bypass, however since it's a city property an inspection needs to be completed prior any fixation. The school division (LRSD) is aware about this issue.
- j. Literacy block: a weekly schedule has been allocated to focus on literacy for each class. This provides a daily, 30-minute focused reading slot for the students.
- k. Small gym use: as a brief update, the small gym is mostly used by grade 5 students during lunch, but, it hasn't been used much lately for other activities.
- l. Cross countries practices started this week (Sept 14)
- m. Games & Puzzles: Plans for a recess board game club are underway. Donations of board games and puzzles are in plan. A couple of teachers are organizing the remaining details.
- n. BLAST program: In its second year, the program is running smoothly. Two classroom at school are being used to separate the younger and older kids.
- o; Multiuse/sensorial room update: PAC members were invited to view the progress of the sensory room, which was proposed last year. Dave explained that the room is intended to be used under supervision, and the goal is for students to proactively use these tools – including breathing exercise- to help them focus, settle down if need it, and read. The room is already equipped with stationary bikes, crash mats, balance boards, circuits, all of which were selected with the help of an occupational therapist.

7. Old Business

- a. Chair & co-chair Position open for 2026/2027 school year – Anyone interested is encourage to reach out to the PAC. Sam and Mike Hobday will be stepping down from these roles in December 2026.
- b. Fall dance update: The dance will be held on Thursday, Oct 22. This event serve as both a welcome back to school celebration and a fundraiser event to help our school purchase a new Welcome/Bienvenue sign in the front entrance of the school. Admission will be \$10 per family. The PAC will sell snacks \$1 each, and it will include door prizes. The PAC will set a final ticket sale deadline and is considering sending tickets out to family in advance. More details will be share soon (shoes area, volunteer slot).
- c. Mailchimp update

8. New Business

- a. new hot-lunch coordinator: Alana Brown has taken over as a hot-lunch coordinator. Coordinators are open to PAC member's suggestions with new hot lunch options to explore.
- b. ESG PAC Old Dutch Halloween Fundraiser: as today 72 cases have been sold. Delivery date TBA.
- c. Mobile library update: In June 2026 PAC contributed \$1100 to fulfill its initial commitment to the mobile library cost (\$3300). PAC motioned to continue a contribution of \$1100 per year. Motion to approve made by Sam Hobday, second by Richel Lehmann, Janelle Chambers.
- d. Welcome signed: PAC motioned by email to approve \$100 towards a Welcome sign
- e. Safety issues at the school yard were discussed. The current play structure is surrounded by concrete, which has been the site of students' accidents. The idea of installing a new playground structure was introduced, along with exploring divisional grant program to help fund it. Ongoing issues with standing water on the grounds were also addressed. Additionally, the administration brought forward ideas to replace the basketball hoops and repaint the playground lines.

9. Other Business

- a. High Definition USB Document Camera: Administration reached out PAC to help fund the purchases of #18 documented camera. Which are high tech overhead projector. Whatever the teacher places under the lens gets projected instantly onto the big screen or smartboard at the front of the classroom. PAC agree to fund #5 cameras per year. At roughly \$175 per camera, the administration will request a school quote to determine the final price.
- b. Upcoming Fundraiser: as previous year, it will include gift cards, Sobeys/Co-op, for December delivery.

9. Next Meeting – October 8th, 2026.

10. Thank you and adjourn – 8:40 p.m.