



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

September 17, 2025 – Meeting Minutes

Attendance

In Person: Mike Hobday, Sam Hobday, Christie Kurz, Karlene Fontaine, Dave Charney, Alison Bulow, Charlene Fehr, Claudia Cortes-Perez, Kiprian Warren, Leanne Lutomsky, Megan Wieler, Laura Rzesutek, Rhea Verbeek, Leah Macdonald, Richel Lehmann, Kaeleigh Bowles, Craig Bowles, Angel-Leighia Chapman-Klaassen, Eriny Gendy, Guneet Jassal, and Natasha Mesangnik.

Virtual: Janelle Chambers

Regrets: Kim Labuick

1. Call to Order – 7:02 p.m.
2. Land Acknowledgement made by Mike Hobday.
3. Welcome – round table and introductions with attending members.
4. Approval of September 2025 Agenda motion to approve made by Angela-Leighia, second by Sam Hobday. **PASSED.**
5. Approval of June 2025 Meeting Minutes motion to approve made by Angela-Leighia, second by Sam Hobday. **PASSED.**
6. Treasurer's Report:
 - a. Donation made to St Timothy's Church for using the parking lot during the school year.
 - b. Mabel's Labels earned \$87.33 over the summer and beginning of the school year.
 - c. At this time there are no outstanding payments.
7. Administrator's Report:
 - a. Total of 18 classes with approximately 18-24 students per class.
 - b. Three kinder classes (18,19, and 19 students).
 - c. Grade 3 has the highest student count with 24 students in each class.
 - d. For this year, administration reorganized some classroom locations to ensure same grades/teachers are near one another. Attempted to keep natural light for most classrooms (only 2 without).
 - e. First gym assembly held Monday (Sept15)
 - Presented Terry Fox Fundraiser
 - Orange Shirt Day

- f. Track and Field is underway on Tuesday/Wednesday/Thursday grade 4 & 5 – practicing during school.
- g. Grade 5 students have started lunch monitoring and distributing milk to classrooms at lunch.
- h. Week of Sept 22 patrols begin duty with training for students on Friday (Sept 19).
- i. Students have created their own land acknowledgment for their classes and they will be reading those in classes during this time – we want to move away from a script and make it feel more authentic and meaningful.
- j. Fire drills and lock down practice – coming up in the next couple of weeks (10 fire drills and 2 lock down over the entire year) – starting as early as the week of Sept 22.
- k. Bike cage – new addition to the school, locked between 9 a.m. to 3 p.m.
- l. Looking to create an outdoor space under the trees with some picnic tables. More details later.
- m. Boiler has been removed from the property.
- n. Second water bottle station in the school now closer to the grades 4 and 5 classrooms.
- o. Trenching happened over summer along the property to help with water flow.
- p. Divisional assessments will begin in September.
 - Kindergarten phonological screening, grades 1-5 French assessment. Completed twice a year and will run into October.
- q. Room 5 to be transitioned into a movement and sensory room – bikes, crash mats, balance boards, circuits – with the help of occupational therapist for those that need movement in their day to help them succeed.

8. Old Business

- a. Adding Kaeleigh Bowles as signing authority with online banking access – motion occurred via email with PAC executive.
- b. Co-Secretary Position open for 2025/2026 school year – reach out to PAC.
- c. Fundraising Update:
 - Mabel's Labels – made \$87.33 – make 20% on any order where our Fundraiser is used.
 - Krispy Kreme – Started Sept 12, orders are due to Krispy Kreme on Oct 5 and pick up will be Oct 15, times for pick up TBD.
 - Co-Op Sobeys – beginning November.
- d. Social Media Presence, information out to parents – looking to increase our presences. Janelle has been making the PAC print outs to be distributed from class room teachers.
 - Looking for an updated list from those who consent to send emails – PAC can use this for sending out events and information.
 - Please bring ideas forward if you have any suggestions how to receive information.

9. New Business

- a. Fall Movie Night – October 23, 2025. Movie TBD.

10. Other Business

- a. Hot Lunch will be starting in October for Munch-a-Lunch.
- b. Scholastics – thinking of only offering French books, may consider a method for donations ahead of Scholastics events to ensure that all families/students have access to books.

- Suggestion that any unused donation funds be used for holiday hampers, mobile libraries, classroom wish lists.
- c. Potential daily schedule change coming in the new year (January 2026). Would like to move to a 4-3-3- learning model. Currently recess is 10:10 a.m. and lunch is 12:10 p.m. – currently 4 blocks of time are left at the end of the day harder for students to learn – propose to move recess and lunch 30 minutes earlier – there would still be snack during the morning.
 - Concerns: early dismissal – student that go home for lunch.
 - Kids that attend before school programs are eating very early

11. Next Meeting – October 8, 2025

12. Thank you and adjourn 7:55 p.m.