



# ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

## March 11, 2026 – Meeting Minutes

**Attendance:** Janelle Chambers, Christie Kurz, Claudia Cortes-Perez, Richel Lehmann, Leanne Lutomsly, Laura Rzeszutek, Lindsey Henderson, Megan Wieler, Alison Bulow, Angel-Leighia Chapman-Klaassen, Alanna Brown, Kaeleigh Bowles, Kirrian Warren, Eriny Gendy, Dave Charney, and Karlene Fontaine.

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1. Call to Order – 7:00 p.m.
2. Land Acknowledgement made by Janelle Chambers.
3. Approval of March 2026 Agenda, motion to approve made by Angel-Leah Chapman-Klaassen, second by Richel Lehmann. **PASSED.**
4. Approval of February 2026 Meeting Minutes, motion to approve made by Claudia Cortes-Perez, second by Christie Kurz. **PASSED.**
5. Treasurer's Report
  - a. Munch-a-lunch funds collected: \$788.84
  - b. February expenses:
    - Babysitting for PAC meeting \$41.00
    - Munch-A-Lunch \$2,649.36
    - Movie Night Popcorn \$59.80
    - Yearly Website Fee \$437.80
    - Ending balance: \$10,569.24
  - c. About \$5000 in upcoming expenses (see attached report)
6. Administrator's Report:
  - a. Starting discussions about classes for the upcoming year, more information will come to parents soon. Form surveys will be sent to parents again regarding students, peers and friends for classrooms.
  - b. In February we held many celebrations, including cultural, Olympics and Festival. Students enjoyed it all.
  - c. March 26 is student led portfolio night from 4 p.m. – 7:15 p.m. This will be open house format to ensure flexibility. Gym and music will also hold an open house format and will aim to keep each meeting to about 10 minutes.

- d. BLAST program – currently about 18 students with room for 32. Capacity may change based on demand for the program – will be evaluated as needed.
- e. Email sent to parents about information nights to collect feedback, administration is looking at the survey results to plan for next year.
- f. Coffee Club – April 9<sup>th</sup> first coffee club- email will be sent to parents for RSVP.
- g. Folk Dance in the Park – H.S. Paul May 4 (rain date is the following week), Grades 1 - 3. The dance will take place in the morning to avoid heat. More information will be sent out to parents.
- h. Bike Rodeo – will be offered to the grade 3s to prepare them for older grades. MPI will come to the school and teach bike safety. Date TBD.
- i. Fire Safety – Winnipeg Firefighters will be attending in May to run through fire safety information with all students.

## 7. Old Business

- a. Mom's Pantry Update – 36 orders were placed which totaled \$2800 and we are still waiting to hear our final return from the fundraiser. Mom's Pantry will confirm the delivery date. Information will be sent out to those that ordered.
- b. 26/27 open positions - main focus is Hot Lunch Coordinator, Vice Chair, Co-chair and Chair. The description for the positions are in the by-laws on the PAC website.
- c. Staff Appreciation – Week of March 16 – 20.
  - Wednesday – Brick by Brick will be written sentiments from students about staff and what they appreciate.
  - Monday will be coffee and tea for staff
  - Friday – staff lunch. Stella's is delivering. Pizza and salad will be coming in the evening for any evening staff.
- d. Spring Concert – June 3
  - Discussed canteen, yard games, and food trucks. The administration would like to create a large family event. Event details will be confirmed by PAC and administration. More information will be sent out.
  - Renting yard games – will need to determine prices with the City of Winnipeg.
  - Volunteers for games will be needed. May reach out to older students to help with supervision.
  - Looking to have a kid friendly raffle, and 50/50. Will need to determine payment methods (Square as cashless option).

## 8. New Business

- a. Dance Update:
  - a. DJ has been hired for the event.
  - b. Some logistics are still being planned.
  - c. Motion for \$500 to cover the canteen costs made by Richel Lehmann, second by Leanne Lutomstay. **PASSED.**

d. Volunteers will be needed and a sign up will be sent out.

9. Next Meeting – April 08, 2026.

10. Thank you and adjourn – 8:01 p.m.