



ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

June 10, 2026 – Meeting Minutes

Attendance: Mike Hobday, Samantha Hobday, Christie Kurz, Claudia Cortes-Perez, Janelle Chambers, Alanna Brown, Laura Rzeszutek, Lindsey Henderson, Kiprian Warren, Angel-Leighia Chapman-Klaassen, Kim Labuick, Leanne Lutomslay, Kaeleigh Bowles, Leah Macdonald, Dave Charney, and Karlene Fontaine.

Date: June 10, 2026

Time: 7:00 p.m.

Location: École St. Germain Library & Virtual

1. Call to Order, 7:02 p.m.
2. Land Acknowledgement, made by Mike Hobday.
3. Approval of June 2026 Agenda, motion to approve made by Janelle Chambers, second by Christie Kurz. **PASSED.**
4. Approval of May 2026 Meeting Minutes, motion to approve made by Claudia Cortes-Perez, second by Leah Macdonald. **PASSED.**
5. Treasurer's Report, made by Kaeleigh Bowles:

Opening balance:
\$19,600.64

Ending balance: \$13,482.09

Adjusted balance with anticipated expenses:
\$11,367.09

May revenue: \$1,344.31

May expenses: \$7,462.86

Anticipated expenses for June: \$2,115.00

- Munch-A-Lunch - Money Collected: \$ 3,187.50
- Bank interest: \$0.87

- Baby Sitter \$41.00
- Munch-A-Lunch \$2,508.04
- Lacoste Fundraiser \$3,187.50
- Picnic Table \$1,726.32

- Baby Sitter \$40.00
- CJS Scholarship \$500.00
- St Timothy's Donation \$200.00
- School Patrol \$375.00
- Grade 5 Celebration \$1,000.00

6. Administrator's Report:
 - a. Spring Concert: We adjusted our plans due to weather concerns. For next year, we're exploring alternative dates to enhance the experience and include more community events.

- b. Staffing Updates: at this time administration is able to confirm that all teachers are returning for 2026/27.
 - 5 EA's are being reduced to 4 in the upcoming year.
 - c. Class lists and administration transition meeting is set to happen Friday, June 12 and teachers will receive their class lists.
 - d. Bump-Up Day: Friday, June 26. Students will have the opportunity to meet their teacher and classmates for the upcoming school year, helping them feel comfortable and connected before September.
 - e. Human Rights Community Walk: upcoming event on June 19, 2026.
 - f. Site Evacuation Drill: On June 10, students evacuated to the St. Timothy's parking lot, attendance was confirmed, and they handled the drill exceptionally well. In a real emergency, the primary muster point will be George McDowell (weather permitting).
 - g. Bike Bus: We've held two events so far, with a third on June 11. The Bike Bus continues to be well organized and a lot of fun for students and families.
 - h. Incoming Kinder Meet & Greet: Held on June 10 with a strong turnout. The event ran smoothly, and we will consider offering it again next year.
 - i. Literacy Block: Next year's schedule will include a unified literacy block, planned at the same time for all grades.
 - j. Community Evening: We received parent feedback on topics they would be interested in attending during evening sessions.
 - k. Round Dance: A traditional Indigenous dance event is being planned for June 29.
 - l. Gym Assembly: A school wide gym assembly is scheduled for June 29.
7. Old Business
- a. Spring Picnic Update. PAC portion ended up being cancelled due to weather.
 - b. 26/27 open positions: Alanna Brown and Janelle Chambers will be the new hot lunch coordinators.
 - Vice Chair is open
 - c. Grade 5 Farewell: The budget is still being finalized. Some planned items include:
 - Activate outing (parent paid)
 - Pizza lunch
 - Photo booth (donated)
 - Craft activity
 - d. Fundraising – We discussed exploring additional fundraising options and increasing student involvement in future activities.
 - e. 26/27 Schedule – Gym and PAC dates are set. PAC meetings will move to the second Thursday each month, with September's meeting proposed for Sept. 17.
8. New Business
- a. St. Timothy's Donation – Motion to donate \$250 for use of the St. Timothy's parking lot was made by Sam Hobday and seconded by Alanna Brown. **PASSED.**
 - b. 2026–2027 Executive Voting
 - Mike and Sam – Co-Chairs
 - Christie and Claudia – Secretaries

- Alanna and Janelle – Hot Lunch Coordinators (new)
 - Motion to approve the executives made by Sam Hobday and seconded by Leah MacDonald. **PASSED.**
- c. Basic Fundraising Plan – Initial items under consideration include:
- Library couch
 - Old Dutch chips
 - Sobeys and Co-op gift cards
 - Lacoste fundraiser
- d. Fall School Dance – Scheduled for October 22, 2026. A dance committee will be formed in the new school year.
- Same DJ will be booked.
 - Considering a 50/50 raffle.
- e. PAC Letter – PAC will send a letter outlining key dates and open positions for next year.
- f. Munch-a-Lunch Fees – Motion to pay \$369.30 in fees was made by Sam Hobday and seconded by Janelle Chambers. **PASSED.**
9. Other Business
- a. A motion was made on June 1, 2026, via email with executive members to approve \$100 for Karlene's farewell gift. **PASSED.**
- b. Thank you to all PAC members and to outgoing PAC members.
- c. Thank you to Karlene and best wishes for your new role!
10. Next Meeting – September 17, 2026.
11. Thank you and adjourn, 8:00 p.m.