



# ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

## January 8, 2025 - Meeting Minutes

### Attendance:

Virtual: Karin Holmes, Kim Labuick, and Richel Lehmann.

In person: Sam Hobday, Mike Hobday, Janelle Chambers, Megan Wieler, Alison Bulow, Christie Kurz, Leah Macdonald, Laura Rzeszutek, Nicole Hacault, Karlene Fontaine, Dave Charney, Lisa Holmes, and Angel-Leighia Chapman-Klaassen.

Regrets: N/A

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1. Call to Order —7:02 p.m., January 8, 2025.
  2. Land Acknowledgement made by Mike Hobday.
  3. Approval of January 2025 Agenda, motion made by Sam Hobday, second by Leah Macdonald. **PASSED.**
  4. Approval of December 2024 Meeting Minutes. Motion made by Lisa Holmes, second by Sam Hobday. **PASSED.**
  5. **Treasurer's Report:**
    - a. Munch-a-lunch update: for December raised about \$1500, minus the cost to PAC of approximately \$300. Funds raised for PAC is around \$1100.
    - b. Expenses for January: fee for website domain name (included in January budget).
  6. **Administrator's Report:**
    - a. Divisional wide assessment in English, French, and Math will occur in January. Exams include: short one minute tasks, reading short sentences, letter sounds, etc. The math assessment will be online – this is new for teachers this year.
      - i. Goal is to guide the teachers to determine how best to support students. Hoping to complete divisional testing at the end of January. Assessments to be completed again at the end of the year to determine growth.
    - b. Kindergarten information night: Takes place on February 13. PAC to complete presentation – **representative from the PAC TBD.**
    - c. Festival du Voyageur: Week of February 17 - activities include:
      - i. Concert in the gym, crafts, and other activities.

- ii. Pancake breakfast- planning is in progress and the date for the breakfast is TBD.
    - PAC has set aside \$400 for this event.
    - School will be ordering the pancakes due to food handling requirements.
    - Parent volunteers needed, more information to be sent once determined.
- d. Spring Concert: Occurs on April 24 (live stream will be available). Planning in progress.
- e. Recess Options: Some equipment (sleds, hockey sticks, soccer balls, etc.) is available to use outside, students enjoy their time outside and using the equipment for activities. Feedback welcomed for additional ideas on what other activities/equipment we could offer.
- f. Mobile Library: Currently the school is on to year four with this initiative. Would like six more carts, each with 75 books for kindergarten and grade one. Currently, the carts have 225 books total for all the carts. This allows variety and ensures availability. Additional considerations/budget:
  - i. Once the carts are complete there may be a need to update some books (lost, damaged, outdated, etc).
  - ii. PAC would like to commit \$2500 to the mobile library initiative. Motion made by Mike Hobday, second by Nicole Hacault. **PASSED.**

## 7. Old Business

- a. Domino's Pizza fundraiser update: 22 orders about \$110 fundraised. This does not have a cost to the PAC; however, the orders have decreased from previous years. Suggestion made to coordinate with munch-a-lunch Dominos week and select different week if this fundraiser is used again.
- b. January 30th Movie night: Movie suggestions Mulan, Wish – TBD
  - i. Popcorn: Cineplex will donate premade popcorn – Leah to follow up on amount and potential costs.
  - ii. To limit the amount of popcorn per person – suggest having two tickets for each attendee. PAC will be able to pre-bag popcorn ahead of the movie.
  - iii. Keep the time the same as the previous movie night: Doors open 5:45 movie at 6:15 and night ends by 8 p.m.
  - iv. Donations: movie tickets and game bands from parent in the community – PAC will use this as a door prize. A ticket will be given for the door prize and then raffled at the end of the evening.
- c. Krispy Kreme Fundraiser: Update from Richel: March 27 date – confirmed this date would work with Krispy Kreme. They require payment prior to the orders being made.
  - i. Run before the week before conferences and end the fundraiser on the March 20 to ensure payment is received. Communication cadence (dates subject to change):
    - First email March 7 deadline until March 20
    - Reminder from PAC week of March 10

- Email the week of March 14
  - Last call before the due date
- ii. Minimum orders is 50 dozen. As a contingency if we do not meet the minimum order then PAC will meet minimum order and sell dozen donuts the night of the conferences.
- iii. Pick up on the conference night will likely be available within the library or canteen. TBD.
- iv. PAC voted to sell each dozen for \$15. Pick up of the orders TBD. **Moving forward with the fundraiser.**
- d. Volunteer needed to be Treasurer for 25/26 school year.
  - i. Communications will be posted on website and social media to begin process.
- e. Staff Appreciation Committee: Volunteers include - Allison, Richel, Kim, Janelle, and Sam. Additional volunteers' welcome.
  - i. Date set for Week of the March 10-14. Lunch for staff will occur on March 12.
  - ii. Sam will send more information to the volunteers.

#### 8. **New Business**

- a. PAC printouts: Janelle will create a printout of upcoming events/ PAC supported initiatives. Send home with students in January and March.
- b. Social media contest: To gain more interest in PAC – contest for followers to be entered for a dozen donuts.
  - Rules – must have current student attending the school.
  - Contest to be shared via email – TBD in March if from PAC or weekly email.
  - Instagram @ESG\_PAC.
- c. Update website for the PAC executives. Leah to follow up.
- d. Social media platform alignment with LSRD: LSRD is moving away from X and moving to BlueSky. PAC agrees we should align with the division. Leah to review BlueSky. No further posts will be made on X.

#### 9. **Other Business**

- a. New member: motion to vote Laura in as a member, made by Sam Hobday, second by Angel-Lea. **PASSED.**
- b. Add PAC meetings to school calendar – Karlene to follow up.

10. Next Meeting – February 12, 2025.

11. Thank you and adjourn – 8:10 p.m.



# ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

## Voting Members List (as of February 11, 2025)

1. Bulow, Allison
2. Chambers, Janelle
3. Chapman-Klaassen, Angel-Leighia
4. Hacault, Nicole
5. Henderson, Lindsay
6. Hobday, Mike
7. Hobday, Samantha
8. Holmes, Karin
9. Holmes, Lisa
10. Kurz, Christie
11. Labuick, Kim
12. Lehmann, Richel
13. Lussier, Shauna
14. Macdonald, Leah
15. Wieler, Megan
16. Rzeszutek, Laura