



## ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

### December 7, 2023, Meeting Minutes

**Attendance:** Shauna Lussier, Janelle Chambers, Cam Johnson, Nicole Hacault, Leah Macdonald, Paulette Sabourin

Regrets: Lisa Holmes, Karin Holmes

**Absent:** Kim Adair -Gagnon, Karen Adam, Charlene Allard, Matthew Awang, Alanna Brown, Seyi Dairo, Mandy Falk, Matthew Hwang, Dawn James, Danielle MacRae, Crissy Ranellucci, Krysta Richard, Cathy Robert-Swain, Marienne Robles, Kim Sawatzky, Amanda Smeets, Eva Trachtenberg, Aaren Williams, Fan Yang

**Guests:** Samantha Hobday, Kim La Buick, Monica Ossachuk (music teacher), Megan Wieler

Call to order: 7:06 pm December 7th and Land Acknowledgement:

Let us acknowledge that we come together on the lands from Treaty #1 territory, and the traditional land of the Anishinaabek, Ininiwak, Oji-Cree, Dene, and Dakota peoples, as well as the homeland of the Red River Métis.

We make this acknowledgment out of respect for the historical and ongoing presence of Indigenous communities and their members and with the intent, and in the spirit of truth, reconciliation and collaboration.

1. Agenda reviewed. No formal motions made due to small attendance.
2. Approval reviewed. No formal motions made due to small attendance.
3. Treasurer's Report - Projected to have \$8000-\$9000 in the bank at the end of the year. Still need to decide about events like the pancake breakfast for Festival du Voyageur.
4. Administrator's Report
  - a. Professional Development Day on November 24th was at CJS to see the new facility and collaborate about the French Immersion program. Discussing the overall immersion vision. High percentage of LRSD for students in French Immersion compared to other divisions within Manitoba.
  - b. Generosity Project - Movie night and bake sale was a big success last night in support of Harvest Manitoba. Still leftover baking to be sold at the school tomorrow.

- c. Family School Concert including the grade 3-5 choir will be on December 11th.
- d. MLP's (Mike Moyes & Billie Cross) have reached out and would like to attend a future PAC meeting. Both are familiar with LRSD and are interested in becoming more involved.
- e. Parent Conferences - Opportunity for change if individuals have feedback.
  - i. Janelle raised that it is difficult for families with one child in Kindergarten and one in a different grade that the expectations are different for each student as to whether or not they attend. Makes it difficult for parents to make childcare arrangements and to explain to kids why one is invited to participate and the other is not.
  - ii. Kim suggested an "Open House" feel for parent conferences to also help build the sense of community. Discussed the option of Open House style for the September conferences and having November conferences as a one-on-one meeting with teacher and family.
- f. Spring Concert (Monica Ossachuk) - Considering June 6, 2024 as the date as there is a PD Day the next day.
  - i. Need a member of PAC to take the lead on helping to organize the event. School would arrange with anything student-related, but would need parent volunteers for canteen and organizing facilitating. PAC will advertise this position to ensure a volunteer is found to take on this role.
  - ii. Planning on having an indoor option available as a back-up plan.
- g. Festival du Voyageur - Concert to take place during the day which is approximately \$1500
  - i. Smitty's batter - Lise can coordinate ordering
    - 1. Each pail of batter is \$40+tax and makes approximately 100 pancakes.
    - 2. Estimated cost for 475 people: 5 pails x \$40 = \$200 + 12% = \$224.00
    - 3. Would need to order at least 5 days before the event
  - ii. Suggestion for Thursday, February 22nd as the date for the breakfast
  - iii. Do not have quorum to make a motion tonight for expenses - PAC will need to make a motion and commitment during the January PAC meeting so that the school will be able to move forward. Anticipate being able to afford the cost of the breakfast from the fundraisers we currently have.
  - iv. We will need to ask for parent volunteers to assist with the breakfast. Suggested to use [volunteersignup.org](https://volunteersignup.org) to arrange as it is a user-friendly tool. Some staff have also expressed interest in helping.

## 5. Old Business

- a. Fundraiser next week through Domino's Pizza - Weekly School Reminder will highlight this tomorrow
- b. ESG Pac Website - Table this topic for a future meeting
- c. Hot Lunch Program - Paid off programming fees with revenue. Qdoba and Subway will be future events. Kim has volunteered to help with Hot Lunch Program.

- d. Open PAC Volunteer Positions - Leah Macdonald and Karin Holmes will plan to alternate taking Chair role beginning in January. However we do need this role filled.
  - i. Chair
  - ii. Vice Chair
  - iii. Staff Appreciation Coordinator
  - iv. Fundraising Coordinator
- 6. New Business
  - a. Signing Authorities - Do not have quorum today to make motion, so this will need to be discussed at the January meeting as we need another person to have signing authority.
  - b. PAC Storage Clean Up & Inventory - Large amount of inventory being stored at the school currently. Need to take photos and keep an inventory log so we know what is available to us already. Samantha Hobday, Janelle Chambers, and Kim La Buick volunteered to assist with this.
- 7. Other Business
  - a. Next meeting will be virtual on January 10th.
  - b. List of needed volunteers to be brought to the next meeting so that we can specifically ask for sign ups. Virtual sign up through the website to be entered into the chat for people to easily volunteer.
- 8. Meeting adjourned 8:14pm



## ÉCOLE ST. GERMAIN PARENT ADVISORY COUNCIL

### Voting Members List (as of September 2023)

1. Adair-Gagnon, Kim
2. Adam, Karen
3. Allard, Charlene
4. Awang, Matthew
5. Brown, Alanna
6. Chambers, Janelle
7. Dairo, Seyi
8. Falk, Mandy
9. Hacault, Nicole
10. Hobday, Samantha
11. Holmes, Karin
12. Holmes, Lisa
13. Hwang, Matthew
14. James, Dawn
15. Lussier, Shauna
16. Macdonald, Leah
17. McRae, Danielle
18. Ranellucci, Crissy
19. Richard, Krysta
20. Robert-Swain, Cathy
21. Robles, Marienne
22. Sawatzky, Kim
23. Smeets, Amanda
24. Tratchenberg, Eva
25. Williams, Aaren
26. Yang, Fan

### **December 2023 Meeting Guests**

Samantha Hobday  
Kim La Buick  
Megan Wieler  
Monica Ossachuk (music teacher)